IQAC Minutes of Meeting

QF No.: 092B No: MCE/20/11/006 Date: 25/11/2020

"Tête-à-tête", the open forum interaction of students with College Quality Team was held online with the students of the PG department on 25/11/2020, from 3:15 pm to 4:00 pm. The agenda points of the session were:

- 1. Feedback on academics/ online teaching learning.
- 2. Faculty feedback
- 3. Conduct of examination/evaluation
- 4. Conduct of activities
- 5. Grievances, if any

Following are the minutes of meeting and the feedback received from the students:

1. Academics/Online Teaching Learning:

- Communication of any kind is always given in time.
- Time table is always followed and adjusted as per student's needs.
- Student were appreciative of the orientation given on Google Classroom and other online platforms.
- They are satisfied with the way online classes were conducted.
- Presentation material/content is relevant and up-to-date.
- They can access their lectures and other material in Google Drive.
- Multiple revisions are done.

Issues and concerns:

- Dissertation work: Most of the students feel that they require additional assistance
 in completion of the dissertation work, especially those residing in far flung areas as
 they are unable to commute to the city for data collection. Also, Since the schools are
 closed students are unable to gather data and hence have requested to reduce the
 sample size.
- Data collection tools: A few students are also facing issues in acquiring/purchasing data collection tools online due to internet connectivity problem.
- Review of literature: one or two students faced problems in searching relevant literature on Google.

2. Faculty feedback:

- The faculty provides necessary help during and after the classes.
- Faculty is cooperative and sensitive to the needs of the students.

Issues and concerns:

 Information gaps: Students feel that there needs to be better communication and coordination between the HOD and the Supervisors, especially supervisors from the UG Department so that important information percolates between the two