# IQAC Minutes of Meeting

QF No.: 092B No: MCE/22/03/17 Date: 11/03/2022

The open forum interaction of students with College Quality Team was held with the students of 1<sup>st</sup> semester of BA (Hons) Psychology programme on 11/03/2022, from 12:45 pm to 1:30 pm.

## Attendance details:

1. Students present: 20

The agenda points of the session were:

- 1. Feedback on academics
- 2. Faculty feedback
- 3. Conduct of examination/evaluation
- 4. Conduct of activities
- 5. Grievances, if any

Following are the minutes of meeting and the feedback received from the students:

#### 1. Academics:

 The students appreciated the efforts of the college in conducting regular online classes during COVID restrictions in January 2022. They were satisfied with the manner in which support was provided to the students in accessing online lectures and study material through Google Drive.

## Issues and concerns:

- The students have requested for more outdoor activities and games period. They
  feel that continuous teaching and no rest between periods makes the classwork
  too monotonous.
- The students would like the classes to be made more interesting by addition of various activities and different methodologies of teaching apart from the lecture method.
- They have also suggested revision of curriculum to include practical component in courses of 1st semester. They were informed by the Principal that the curriculum has been framed as per UGC guidelines and the practical component will be covered in the 3<sup>rd</sup> semester of the programme.

# 2. Faculty feedback:

- The faculty provides necessary support and are accessible both during and after the classes.
- Faculty is cooperative and sensitive to the needs of the students.

## Issues and concerns:

 Teachers need to be more enthusiastic and use novel ideas and activities to engage with students and create a lively learning environment.

# 3. Conduct of Examination/Evaluation:

Overall, they were satisfied with the assessment and evaluation process.

## Issues and concerns: NIL

## 4. Conduct of Activities:

- Activities are being conducted as per calendar.
- Prior information is given regarding the activities.
- Rehearsal / practice time is given.

# Issues and concerns:

- Outdoor sports activities: the students requested that outdoor sports activities should be organised. They were informed that the time table will include sports and games period and events shall be organised as restrictions on large gatherings at events in educational institutions have now been relaxed.
- **5.** Any other grievances/ suggestions: the students had the following grievances/suggestions:
  - Canteen menu should be modified to include eatables like healthy sandwiches, fruits and fresh juice.
    - College festivals, picnics and educational trips should be organised.
- **6.** Overall, the students are highly satisfied with the way the classes, examinations and various activities have been conducted.

**Decision Taken:** A meeting will be conducted with the HoD, concerned administrative staff and other members to discuss the feedback given by the students. A plan of action will be chalked out to resolve the issues/grievances raised and subsequently an action taken report will be prepared.

Jasleen Mohial

**Coordinator IOAC** 

# Copy to: (e-mail)

- 1. Principal
- 2. Ms. Ruchi Sharma QAO
- 3. Mr. Pranav Gandotra HR Manager