IQAC Minutes of Meeting

QF No.: 092B No: MCE/22/03/18 Date: 15/03/2022

The open forum interaction of students with College Quality Team was held with the students of M.Ed. Programme, Semester-1, Batch 2021-23 on 15/03/2022, from 12: 00 pm to 12:45.

Attendance details:

1. Students present: 16

The agenda points of the session were:

- 1. Feedback on academics
- 2. Faculty feedback
- 3. Conduct of examination/evaluation
- 4. Conduct of activities
- 5. Grievances, if any

Following are the minutes of meeting and the feedback received from the students:

1. Academics:

 The students were appreciative of the efforts of the college in conducting regular online classes during COVID restrictions in January 2022.

Issues and concerns:

- Additional classes (remedial and enrichment) should be provided for course 104-"Methodology of Research in Education".
- The students want to conduct "Action Research" projects. Through these projects, guided by mentor teachers, the students want to improve their research skills.

2. Faculty feedback:

 The faculty provides necessary support to the students during and after the classes. They are cooperative and always ready to help.

Issues and concerns:

 The students feel that proper guidance should be given by teachers regarding the books and other learning material. According to students, some of the books recommended by the teachers are not available in the library.

Conduct of Examination/Evaluation:

Overall, they were satisfied with the assessment and evaluation process. They
have suggested that question paper should be discussed and feedback should be
given to students after internal evaluation.

Issues and concerns:

• They have suggested that more revision and written tests should be conducted.

Conduct of Activities:

- Activities are being conducted as per calendar.
- A variety of co-curricular activities are being conducted in the college which provide students with the opportunities to hone their skills.

Issues and concerns:

- The co- curricular committee should give equal opportunity to M.Ed. students to participate in different programmes.
- **3.** Any other grievances/ suggestions: the students had the following grievances/suggestions:
 - Changing room should be provided for students where they can change college uniform.
 - College festivals, picnics and educational trips should be organised.
 - Sports equipment should be separately sanctioned for the PG department.
 - Coaching should be provided for competitive exams like UGC NET and CTET.
- **4.** Overall, the students are highly satisfied with the way the classes, examinations and various activities have been conducted.

Decision Taken: A meeting will be conducted with the HoD, faculty and concerned administrative staff to discuss the feedback given by the students. A plan of action will be chalked out to resolve the issues/grievances raised and subsequently an action taken report will be prepared.

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Coordinator IQAC

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- 1. Principal
- 2. Ms. Ruchi Sharma QAO
- 3. Mr. Pranav Gandotra HR Manager