(AUTONOMOUS) IQAC Accredited by the NAAC with 'A+' Grade **Minutes of Meeting**

QF No.: 092B No: MCE/22/03/19 Date: 25/03/2022

The open forum interaction of students with College Quality Team was held with the students of B.Ed. and B.Ed. Special Education Programmes, Semester-1, Batch 2021-23 on 25/03/2022, from 1: 00 pm to 1:30.

Attendance details:

1. Students present: B.ED.-68, B.Ed. Special Education-17

The agenda points of the session were:

- 1. Feedback on academics
- 2. Faculty feedback
- 3. Conduct of examination/evaluation
- 4. Conduct of activities
- 5. Grievances, if any

Following are the minutes of meeting and the feedback received from the students:

1. Academics:

Overall, the students are satisfied with the teaching-learning process.

Issues and concerns:

Sometimes there is delay in the commencement of the first class in the morning due to connectivity issues.

2. Faculty feedback:

The faculty provides necessary support and is always cooperative.

Issues and concerns:

Some students feel that a couple of teachers need to change their teaching methodology to make the class more lively and interesting.

3. Conduct of Examination/Evaluation:

The students are satisfied with the assessment and evaluation process.

Issues and concerns: NIL

4. Conduct of Activities:

- Activities are being conducted as per calendar.
- A variety of co-curricular activities are being conducted in the college which provide students with the opportunities to display their talents.

Issues and concerns: NIL

- **5.** Any other grievances/ suggestions: the students had the following grievances/suggestions:
 - Changing room should be provided for students where they can change college uniform.
 - College festivals, picnics and educational trips should be organised.
 - The duration of the second break (lunch break) should be reduced.
 - The time of lunch break of the library staff should be changed so that students can access library services.
 - Students are not satisfied with the stitching quality of the college blazer and blouse of the sari.
 - According to students, the book on Psychology of Teaching Learning Process authored by Dr J.S Walia are less in number in the library.

Overall, the students are satisfied with the way the classes, examinations and various activities have been conducted.

Decision Taken: A meeting will be conducted with the HoD, faculty and concerned administrative staff to discuss the feedback given by the students. A plan of action will be chalked out to resolve the issues/grievances raised and subsequently an action taken report will be prepared.

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Jasleen Mohial

Coordinator IQAC

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- 1. Principal
- 2. Ms. Ruchi Sharma QAO
- 3. Mr. Pranav Gandotra HR Manager