



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MIER COLLEGE OF EDUCATION (AUTONOMOUS)
Name of the head of the Institution	Dr. Adit Gupta
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01912546078
Mobile no.	9797519696
Registered Email	principal@miercollege.in
Alternate Email	adit@mier.in
Address	B.C. Road
City/Town	Jammu
State/UT	Jammu And Kashmir
Pincode	180001

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	23-May-2015																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	private																														
Name of the IQAC co-ordinator/Director	Dr. Annie Kaul																														
Phone no/Alternate Phone no.	01912546078																														
Mobile no.	9906093120																														
Registered Email	annie.kaul@miercollege.in																														
Alternate Email	iqac@miercollege.in																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://miercollege.in/old/newsdetail.aspx?id=516																														
4. Whether Academic Calendar prepared during the year	No																														
5. Accreditation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>87.25</td> <td>2006</td> <td>21-May-2006</td> <td>04-Jul-2012</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.54</td> <td>2012</td> <td>05-Jul-2012</td> <td>04-Jul-2017</td> </tr> <tr> <td>3</td> <td>A+</td> <td>3.64</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	A	87.25	2006	21-May-2006	04-Jul-2012	2	A	3.54	2012	05-Jul-2012	04-Jul-2017	3	A+	3.64	2017	30-Oct-2017	29-Oct-2024
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6. Date of Establishment of IQAC			10-Oct-2006																												
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Revision of Quality Manual of the College</td> <td>01-Sep-2018 120</td> <td>4</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Revision of Quality Manual of the College	01-Sep-2018 120	4																	
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Revision of Quality Manual of the College	01-Sep-2018 120	4																													

IQAC Standing Committee Meeting	01-Mar-2019 1	14
Training of Staff on ICT Usage , Research and Teaching Methods.	10-May-2019 24	27
Training of Students on : Digital Initiatives	06-Sep-2018 2	231
Workshop of Students on : Personality Development	30-Jan-2019 1	30
Workshop on Spoken English	12-Mar-2019 38	42
Consultancy Services regarding NAAC accreditation to BEE ENN College of Nursing	07-Feb-2019 1	3
Conduct of External Peer Team Visit of IQAC	24-Apr-2019 1	30
Publication of Book on the title	04-Dec-2018 120	10
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2016 1825	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Conduct of External Peer Team of IQAC.
- Revision of Quality manual
- Publication of Book on the title "Constructivist Approach to Teaching and Learning."
- Training on Digital initiatives taken by the college for Staff and Students.
- Consultancy Services regarding NAAC accreditation to BEE ENN College of Nursing.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Revision of Quality Manual of the College	Revised
IQAC Standing Committee Meeting	Conducted
Consultancy Services regarding NAAC accreditation to BEE ENN College of Nursing	Successfully provided NAAC Consultancy
Conduct of External Peer Team Visit of IQAC	Sucessfully Conducted External Peer Team Visit of IQAC as per UGC guidelines
Publication of Book on the title "Constructivist approach to Teaching and Learning"	Published
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

24-Apr-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

22-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

YES, college has following MIS softwares • Academia ERP • PI360 Modules in Academia ERP • Admission • Students Profile • Internal Assessment • Examination Results • Attendance of Students • Library Management Modules in PI360 • Faculty Profile • Student's Profile • Research Output Data • Staff and Students Development • Staff and Students Achievements • Academic Results • Student Placement • Alumni Dashboard

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	BDE	Teacher Education	21/03/2018
MEd	MED	Teacher Education	21/03/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MEd	Teacher Education	05/09/2018
MA	Education	05/09/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Human Rights and Values. (3 Months)	28/01/2019	30

Certificate Course in Guidance and Counselling (6 Months)	15/03/2019	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teacher Education	150
BEdSpEd	Special Education	30
MEd	Teacher Education	40
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The IQAC collects feedback from Trainees, Faculty ,Non-teaching staff, Alumni on different parameters of the college functioning. The trainees give their feedback regarding curriculum, teachers and various services and facilities provided by the college. The Faculty members give their feedback about the different aspects of college functioning, curriculum and their academic peers. Alumni also give their feedback about their experiences and knowledge gained during their stay in the college.The feedback is analysed to arrive at some strengths and weaknesses in the functioning of the college regarding various aspects with the purpose of bringing further improvement. Survey Monkey Software is used for complete automation and real-time analysis of feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MPhil	Education	5	19	5
MA	Education	46	11	11
MEd	Teacher Education	50	67	35
BEdSpEd	Special Education	30	48	30
BEd	Teacher Education	150	210	150

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	180	51	14	9	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	22	14	11	4	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Yes, the college offers provision for mentoring of students. The faculty acts as mentors and carry out mentoring service throughout the year. A group of 10 -12 students is assigned to each staff member who are attached with them for the entire teaching practice, field visits and writing of reflective journal. Through personal contact a bond is created which leads to better understanding and retention of students. ? The mentor understands students behavioural and emotional problems, their socio-economic condition, their involvement in curricular, co-curricular and extra-curricular activities, their progression in academics, physical and mental health problems. ? Students with low marks are identified and suitable suggestions are given to them individually for their improvement. Also, students with irregular attendance are identified and counselled about their irregularities. ? Accordingly, the mentoring teacher educator offers his/her guidance and helps the student-teacher to sort out their problems and to overcome the difficulties.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
231	22	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	22	0	2	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Bharti Tandon	Assistant Professor	Endeavour Executive Fellowship from University of

			Sydney Australia.
2018	Dr. Rohnika Sharma	Associate Professor	Rehabilitation Council of India (RCI) expert member nominated by Chairperson RCI
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	MAE	IV	21/05/2019	02/08/2019
MA	MAE	II	31/05/2019	01/08/2019
MEd	MED	IV	24/05/2019	01/08/2019
MEd	MED	II	28/05/2019	01/08/2019
BEdSplEd	BDESPL	IV	24/05/2019	17/08/2019
BEdSplEd	BDESPL	II	31/05/2019	11/07/2019
BEd	BDE	IV	30/05/2019	27/06/2019
BEd	BDE	II	06/06/2019	13/08/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://miercollege.in/old/downloads.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MPE	MPhil	Education	5	5	100
MAE	MA	Education	11	11	100
MED	MEd	Teacher Education	30	30	100
BDESPL	BEdSplEd	Special Education	30	20	66.66
BDE	BEd	Teacher	120	115	95.83

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://miercollege.in/old/newsdetail.aspx?id=514>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Promotion of Research and Facilities**

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	Dr. Bharti Tandon	Endeavour Executive Fellowship	07/09/2018	University of Sydney, Australia

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	ICSSR(Under IMPRESS Scheme)	7	0
Any Other (Specify)	2	ICSSR (For Organisation of International Conference Under IMPRESS Scheme)	4	3

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Inclusive Education: Future Perspectives and Best Practices	UG Deptt.	30/03/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NA	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	UG	5	0
International	PG	3	0
No file uploaded.			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
UG	5
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

[View File](#)

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	8	0
Presented papers	3	10	0	0
Resource persons	0	1	1	0
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
IQAC (MIER College of Education)	NAAC Accreditation	BEE ENN College of Nursing	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on 'Save the Girl Child" a the Adopted Village	Extension Unit MIER College of Education	1	35
Celebration of International Day for older persons at Old Age Home Jammu	Extension Unit MIER College of Education	1	30
Donation Drive of Stationary Items for students of Govt. School Bhatyari (Adopted Village)	Extension Unit MIER College of Education	1	30
10 Days Computer training Programme of the children of	Extension Unit MIER College of Education	2	12

slum area of Kabir Basti			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Extension Unit MIER College of Education	Swacchata Abhiyan at Bhattiyari Village	2	18
Gender Issue	Extension Unit MIER College of Education	Awareness programme on 'Save the Girl Child" at Adopted Villagel	1	35
Caring for Senior Citizen	Extension Unit MIER College of Education	Celebration of International Day for older persons.	1	30
Donation Drive	Extension Unit MIER College of Education	Donation of Stationary Items for students of Govt. School Bhatyari (Adopted Village)	5	30
Health Awareness	Extension Unit MIER College of Education	Sensitization programme on "Healthy Life Style" at Adopted Village Bhatyari	1	40
Computer Literacy	Extension Unit MIER College of Education	Computer training Programme for the children of slum area of Kabir Basti	2	12
Disability Awareness	Extension Unit MIER College of Education	Skit on the theme 'Disabililty	2	30

Issues at
Adopted Village
Bhatyari

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange with MIET	1	MIER College of Education	25
Guest Lecture at Shivalik College of Education under MOU Activity	2	MIER College of Education	1

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
School Internship	School Internship	Govt. GHS City Chowk, Jammu	06/08/2019	21/08/2019	16
School Internship	School Internship	Govt. BHSS Janipur, Jammu	06/08/2019	21/08/2019	17
School Internship	School Internship	Govt. GHS, Dogra Hall, Jammu	06/08/2019	21/08/2019	32
School Internship	School Internship	Govt. GHS Kachi Chowni, Jammu	06/08/2019	21/08/2019	17
School Internship	School Internship	Govt. GHS Reshamgarh, Jammu	06/08/2019	21/08/2019	17
School Internship	School Internship	Govt. GHSS Satwari, Jammu	06/08/2019	21/08/2019	17
School Internship	School Internship	Govt. GHSS Channi Himmat, Jammu	06/08/2019	21/08/2019	17
School Internship	School Internship	Govt. GHS Gurah Brahmna, Jammu	06/08/2019	21/08/2019	17

School Internship	School Internship	Govt. GHSS Rehari, Jammu	06/08/2019	21/08/2019	16
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shivalik College of Education, Udhampur (JK)	22/04/2019	For benefits of students and teachers	2
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	4335992

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
TLSS	Fully	1	2005
Academia ERP	Fully	1	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	15787	4560307	57	31973	15844	4592280
Reference Books	2437	763242	33	23557	2470	786799
Journals	49	77706	49	77706	98	155412
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	116	65	0	10	0	10	29	100	0
Added	3	0	0	0	0	0	3	0	0
Total	119	65	0	10	0	10	32	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3000000	2500000	2472517.5	2218311

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>? The college has an Infrastructure and maintenance committee supported by engineering wing with adequate support staff, which looks into the maintenance and upkeep of infrastructural facilities like Classrooms, grounds, gardens and lawns. ? The college also has full-fledged IT department which takes care about regular maintenance and upkeep of the computers and their accessories. The department also ensures the Annual Maintenance Certification for computers and other accessories. ? The library committee looks after the annual maintenance</p>

of library resources by stock taking, binding of damaged books, anti-termite treatment and de-weeding of dead stock.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	2	10000
Financial Support from Other Sources			
a) National	Social Welfare Department	30	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken English Course	12/03/2019	35	Model Academy, School B.C. Road jammu
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NA	0	0	0	0
2019	NA	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
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No Data Entered/Not Applicable !!!

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tug of War Competition	Institution Level	45
Basket Ball Competition	Institution Level	25
Dance Performance During 83rd Foundation Day	Institution Level	22
Dance Performance During Annual Prize Distribution	Institution Level	14
Participation in Play During Human Rights Day	Institution Level	10
Celebration of Republic Day	Institution Level	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver Medal	National	1	0	1701030	Pallavi Sharma
2018	Certificate	National	1	0	1702035	Anuradha Bakshi
2018	Trophy	National	0	1	1702056	Neha Sharma
2018	Trophy	National	0	1	1802117	Sonali Gupta
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The Institute does not have a Student Council in existence. However, there are various committees in the college which look after various academic and non-academic aspects headed by faculty and in some cases have student members as well. List of the committees with students representatives are given below: • Academic Committee • Library Committee • Student Support Services • Co-Curricular Committee • Examination Evaluation Committee • Grievance Redressal Committee • Anti-Ragging Committee • Committee Against Sexual Harassment (CASH) • Hostel Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

? Eminent alumni visited college from time to time and interacted with the teacher trainees to share their experiences and guide them about various career prospects. ? Some of the illustrious Alumni are members of Governing body, Academic Council and Board of Studies of the college in which they offer valuable suggestions for college development. ? Some alumni of the college are also members of the advisory committee of the Internal Quality Assurance Cell (IQAC) and Smt. Shanti Gupta Centre for Women Studies (CWS). ? College makes use of social media platforms like Facebook and LinkedIn for 24/7 connectivity with stakeholders and tracking their progression. This platform provides 24/7 access to them to share their ideas, experiences, and updates. (About 1700 followers are on Facebook and 250 on LinkedIn on official pages of the college.)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? The management of MIER College plays a proactive role. It encourages the participation of all staff members, students and other major stakeholders in process of decision-making in the functioning of the college. ? The institution has well defined organisational chart which delineates the roles and responsibilities of all staff members. ? Different centres, units and committees of the college have well defined objectives, standing and advisory committees to guide them in improving the effectiveness of institution functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • College has signed an MoU with Shivalik College of Education Udhampur to promote joint activities for the benefit of Students and teachers on 22nd April 2019. • Dr. Adit Gupta Principal delivered the first guest Lecture on the theme " Effective Teaching" to initiate the MOU. He was also nominated on the managing committee of the Shivalik College
Human Resource Management	<ul style="list-style-type: none"> • A workshop on Career advancement scheme (CAS) and Leave Service Rules has been organised for the faculty of the college.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Books and Journals worth Rs. have been purchased . • QueText -Plagiarism checking software was subscribed and implemented in PG Deptt. • A new projector and laptop have been procured to boost the existing ICT facilities. • Air conditioners have been installed in all HOD's offices, Staffroom and PG Library for providing better conducive environment. • A New seminar Room for research scholars has been created with modern furniture and ICT facilities.
Research and Development	<ul style="list-style-type: none"> • A Research project entitled " Role of Digital Media in Building World Class Institutions with Special Reference to Teaching -Learning: A Survey" was awarded top the college under the prestigious IMPRESS Scheme of ICSSR with a Grant of Rs. 7 Lakhs. • Received a Grant of Rs. 4 Lakh from ICSSR under IMPRESS scheme for organising a two days International Conference. • Organised a completion on writing of research paper in which all the faculty of UG and PG Participated. Paper authored by Ms Suman Gupta Asstt. Proff. UG Deptt. adjudged as the best research paper and published in MIER Journal of Educational Studies , Trends and Practices. • Organised workshop on ORCID, Google Scholar , Research Gate and Mendeley Software for the faculty members.
Examination and Evaluation	<ul style="list-style-type: none"> • Introduced Online Quiz as part of Internal Assessment. • Changed the pattern of Midterm Question papers for Internal Assessment.
Teaching and Learning	<ul style="list-style-type: none"> • New and Innovative strategies of Teaching namely Collaborative Approach and Flipped Classroom were introduced

	as part of curriculum transaction strategies. • Conducted a workshop on Constructivist Approach to Teaching in collaboration with Govt. College of Education , Jammu • Compiled a book on the title Constructivist Approach to Teaching and Learning.
Curriculum Development	• Framed Syllabus for MA. Education programme (III and IV Semesters) abiding by norms as per NCTE and global trends.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Use of • Internal Email for Correspondence. • PI360 software for maintenance and retrieval of data related to Research, Staff Development, Academic Results, Faculty and Students Profile. • FactoHR software for Online Leave attendance and Payroll. • Use of Survey Monkey software for automation of Staff and Students Feedback.
Finance and Accounts	Use of : • Talley for maintenance and retrieval of Financial Records. • FactoHR Software for Automation of Salary disbursement
Student Admission and Support	1. Use of Academia ERP for: • Online admission. • Creation of Students Profile • Online Student Attendance • Library Management 2. Use of Social Media Sites like Facebook, WhatsApp , LinkedIn for 247 connectivity . 3. Use of Google Classroom for knowledge gathering and sharing educational resources.
Examination	• Use of Academia ERP for complete automation of External and internal Examinations • Use of Quizz website for conducting a component of internal assessment online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer Skills	Computer Skills	10/05/2019	15/05/2019	19	5
2019	Google Tools	Google Tools	17/05/2019	18/05/2019	22	5
2019	Research Skills	Research Skills	20/05/2019	20/05/2019	22	5
2019	Creation of E-Content	Creation of E-Content	22/05/2019	23/05/2019	23	4
2019	PI360/ Academia ERP /UGC N-List/ Swayyam	PI360/ Academia ERP /UGC N-List/ Swayyam	27/05/2019	27/05/2019	19	5
2019	Online Uploading of E-Content	Online Uploading of E-Content	01/06/2019	01/06/2019	22	4
2019	Leave Service Rule	Leave Service Rule	03/06/2019	03/06/2019	22	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MOOCs	8	01/08/2018	31/07/2019	31
UGC's General Orientation Course	2	22/12/2018	22/01/2019	31
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CPF, Gratuity, Study Leave ,Maternity/ Leave ,	CPF, ESI , Gratuity, Duty Leaves , Privilege Leave	Scholarships, Payment of fees in Easy instalments,

Paternity Leave ,Accidental /disability Insurance, Privilege Leave ,Registration Fees and Travel Allowance for FDP	, Maternity Leave, Paternity Leave, Accidental Insurance	Accidental Insurance ,Hostel
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? Yes, The College has a mechanism for regular internal and external audit by statutory auditors. ? The Finance Committee of the college is entrusted with the task of monitoring all financial transactions of the College and periodically reviews the receipts and expenditures in the College. ? A statutory and certified Chartered Accountant conducts annual financial audit of the college. ? The audits are conducted as per standard procedures prescribed for the purpose.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC's External Peer Team constituted as per UGC Guidelines for Autonomous Colleges	Yes	IQAC
Administrative	Yes	IQAC's External Peer Team constituted as per UGC Guidelines for Autonomous Colleges	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parents are also invited during different events and functions organised by the college. ? In addition, parents are encouraged to interact with the Principal and teachers to discuss the progress of their wards through mobile phone/ email. The report about irregular students or students who require special attention is always sent to the parents to solicit their cooperation.

6.5.3 – Development programmes for support staff (at least three)

Training/ Orientation Programme on: • Computer Skills • Leave Service Rules • FactoHR (Online Leave Attendance and Payroll Software)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Starting of M.Phil. Programme. Conduct of IQACs External Peer Team Visit as per Autonomous Guidelines. Adopted Cloud-Based Software (FactoHR) for automation of Attendance and Payroll system of the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	External Peer Team Visit	24/04/2019	24/04/2019	24/04/2019	30
2019	Consultancy provided for NAAC Accreditation to BEE ENN College of Nursing	07/02/2019	07/02/2019	07/05/2019	7
2019	Organisation of 3 Placement Drives	18/03/2019	18/03/2019	04/05/2019	65
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of Women's Equality by organising a Natya Path on the life story of Bharat Ratna Awardee ArunaAsif Ali	29/08/2019	29/08/2019	125	23
Symposium on 'Protection of	18/12/2018	18/12/2018	125	23

Human Rights of Marginalised Section of Society"				
Workshop on " Elimination of Violence against Women"	21/01/2019	21/01/2019	125	23
Lecture on the theme " Women Empowerment"	08/03/2019	08/03/2019	125	23

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Ramp/Rails	Yes	15
Rest Rooms	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	05/03/2019	10	Computer training Programme for the children of slum area of Kabir Basti	Computer Literacy	2
2019	1	1	09/04/2019	1	Swacchata Abhiyan at Bhattiyari Village	Swacchata Abhiyan	18
2019	1	1	04/02/2019	1	Awareness programme on 'Save the Girl Child" at Adopted Village	Gender Issue	35
2019	1	1	12/02/2019	1	Sensitiza	Health	40

			9		tion programme on "Healthy Life Style" at Adopted Village Bhatyari	Awareness	
2019	1	1	07/02/2019	1	Skit on the theme 'Disablil ty Issues at Adopted Village Bhatyari	Disabilit y Awareness	30
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/06/2018	Rule and Regulations for Students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Certificate Course on Human Rights and Values	28/01/2019	16/04/2019	30
Intercollege Symposium on Protection of Human Rights of Marginalized Sections of the Society the	18/12/2018	19/12/2018	25
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. The college has dedicated environment unit which organises various programmes related to environmental sustenance and upkeep also organises outreach programmes for the community and creates awareness and sensitization about various environmental issues to general public.. 2. All the lights installed in the college are energy efficient. 3. The college has adopted Swachh Bharat Abhiyan to keep the campus and neighbourhood clean. 4. Staff and students are continuously sensitized regarding switching off the fans, lights, AC's, LCDs etc. when not in use to save precious resources. 5. Taken digital initiatives like online Assessment, Use of Internal Email system , online Leave and attendance system to save paper .</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>? Extensive usage of ICT in teaching, learning, administration and management and feedback from stakeholders. ? Use of Innovative methods of teaching for the</p>
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curriculum transaction.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://miercollege.in/old/innovation.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Following points indicates the performance of institution distinctive in the field of ICT • All faculty members are provided individual computers, Internet and Internal Email system in all rooms for better connectivity networking, accessibility and seamless communication and coordination. • Use of Academia ERP campus management software for the automation of administrative and academic tasks like student's admission, attendance, examination management and library. • Use of PI360 analytic software which is developed by a software development team of our sister institution Model Institute of Engineering and Technology (MIET), for the performance measurement of faculty and students. • Use of FactoHR software for automation of Leave, Attendance and Payroll system of the college. This software automatically calculates the salary of each staff member at month end and generates staff payslip using their attendance. This software can also be accessed from mobile platform. • Use of Google Classrooms by students and teachers for posting Announcements, Bulletin board and Assignments. • Use of Survey Monkey Software for collection and analysis of students and staff feedback. • Use of Social Networking pages of College (Facebook, WhatsApp and LinkedIn) for 247 connectedness among the stakeholders.

Provide the weblink of the institution

www.miercollege.in

8.Future Plans of Actions for Next Academic Year

• To Start Ph.D. in Education. • To Start integrated B.Ed. and M.Ed. Programme • To Start M.Ed. Spl. Education Programme • To add one more floor in the college building.