

# MIER College of Education (Autonomous)

Recognized by the Govt. of J&K & Permanently Affiliated to the University of Jammu

Accredited by the NAAC with 'A+' Grade

## Centre for Educational Technology

QF – 098B

No.MCE/CET/October –m1

### MINUTES OF THE MEETING

DATE : Novemeber 22, 2021

TIME: 3:00 pm to 4:00 pm

VENUE: PG HoD's Room

S No	Members Present	Agenda Points
1.	<b>Dr. Mool Raj</b> HoD, PG & Head, CET	<b>1. CET Activities</b> <b>2. Current Sonet ERP</b> <b>3. New Website of MIER College</b>
2.	<b>Ms. Rohini Sharma</b> Computer Lab In Charge	
3.	<b>Er. Rajan Slathia</b> ICT, In Charge	

S No	Agenda Points	Action/Decision Taken	Remarks
1.	<b>CET Activities</b>	i. Syllabus review are under process for diploma and certificate course in ICT in Education & ICT in Teaching & Research respectively ii. New course will launch in Moodle platform iii. We will create email Ids and network login (username)of students after getting the selection list from Assistant Registrar	
2.	<b>Current Sonet ERP</b>	i. Conveyed to Mr. Shivam for 3 different types of tabulation report needed for COE department ii. We will send the new report card formats to Sonet representatives iii. Conveyed to librarians to verify their books in ERP iv. Hostel Modules is still under development by Sonet representatives v. ERP dashboard launched for students to see their activities	
3.	<b>New Website of MIER College</b>	i. After discussion with Mool Raj sir, New page added for Diploma courses from ideogram ii. Updated option for Apply online for various courses in Admission tab	



**Er. Rajan Slathia**

ICT In-Charge