MIER College of Education (Autonomous) Accredited by the NAAC with 'A+' Grade	Monthly Report of Centre for Educational Technology	QF No.: 098C Revision: Month: December,2023

1. Details of Class taken / Extension Lecture / Orientation / Workshop / Training Programmes Conducted

S. No.	Date	Activities Conducted	Topic	Resource Person	Target Group	Remarks
Class taken: Topics covered						
1.	1st To 27th December 2023	• Networks and types of networks, Network Topologies, Advantages and disadvantages of networks	ICT and Digital skills-UG-103	Sachin Prabhakar	BA-Pol Science. Sem-1	-

Objective Evidence in MIERPICS Folder___ Not applicable

2. ERP Updation Detail

Radical Logix:

The following issues were resolved in ERP:

Item Description	Date of Updation	Remarks
1.Changes and correction in Tabulation report (Examination module). 2. Resolved Reappear issues in all semesters. 3. Replaced MCE Logo in marks card. 4. Changes made in result notification, number, date and copy to in the list mentioned in the last page. 5. Name of the courses changed in B.A. Psychology Sem. 3rd 6. Subject and class wise association of all the students of all semesters was done. 7. Resolved Issues with class wise association and student attendance.	1st to 27th Dec,2023	-

8. Tabulation report of Dip G&C was modified where students of two sessions separated i.e. 2022-23 and 2021-22. 9. ID Card Updation and changes in font of ID cards was done. 10. Configured the fees properly for B.A Psychology IIIRD Year including all heads. 11. Modifications made in M.Ed. IInd YEAR SEM - IV Consolidated Result. 12. Employee Name with Emp. Code 11062 changed from Sonika Sharma to Sonika Kumari. 13. Photos cropped and uploaded for ID cards of B.Ed. and B.Ed. (Spl) students. 14. Promotion of B.Ed. students from Sem. IInd to Sem. IIIrd done. 15. Created MIER FEST head in income/ expense module. 16. Removed the dot given in Roll. No. from every report card. 17. Shifting of Purti Sethi from Dip. G&C to M.Ed. Spl as approved by Principal. 18. Replacement of the Course code MED-403 Title; Dissertation (Final Draft and Viva-Voce) as approved by COE. 19. De enrolled Rohan Singh S/O Sh. Surjeet Singh R.No. 2208054 From UG Psychology Session 2022-23 (Dropout Case) as notified. 20. Fee Concession of 10,000/= to Jia Narula D/O Sh. Vishal Narula as approved from Principal. 21. Class and Teacher wise mapping of M.Ed IIIrd Sem, M.Ed (Spl.) IIIrd Sem., B.Ed IIIrd Sem., B.Ed (Spl) IIIrd Sem was done.		

3. Maintenance / Upgradation Details

S. No.	Name of Activity	Date of Updation	Remarks
1.	Repaired landline telephone instrument at Ext. No-227, 236, 234, 262, 257,262,255,245,226, PNT lines by Mr. Sanjay Vishwakarma and Cadnica's Engineer.	2,5,6,11,13,14,15,26/12/2023	-

2.	New Projector EPSON EB-E01 installed in conference room 2nd floor for International Conference on Open Digital Learning.		15/12/2023	

4. Technical Services / Support Provided

S. No.	Date	Area	Occasion / Problem	Remarks
1.	1/12/2023		ICT support for 'World Disability Day', English Access Micro Scholarship Programme' at Auditorium.	
2.	1/12/2023	ICT & AV Support	ICT support for Alumni Talk with Mr. Rajinder Sareen at M.Ed. Hall for Model Academy students.	-
3.	12/12/2023		Speakers provided for Fresher's Programme practice outside Fee Counter.	-
4.	16/12/2023		ICT support for One Day International Conference on Open Digital learning at Auditorium, Conference room 2nd floor, Scholar room and Conference room (Adm. Block).	-
5.	18/12/2023		ICT support for Quiz Comp. for Juniors (Model Academy) at Auditorium.	-
6.	19,20,21,22/12/2023		ICT support for Workshop on Personality Development by Prof Abha Choudhary	-
7.	26,27,28/10/2023		Speakers and Mics provided for practice of MIER FIESTA.	
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Additions in Equipment if any: Projector EPSON EB-E01 installed in Conference room 2nd floor, MIER College of Education (Entered in stock register page no. 48).

5.   **Any Other:** NIL

Prepared by: In-charge CET Date: 09/01/2024	CET Head:	Verified By: In-charge, IQAC	Approved by: Principal Date: