



**MIER College of Education  
(Autonomous)**

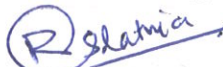

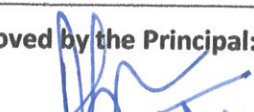
**Annual Calendar  
Centre for Educational  
Technology**

**QF No.: QF-098A  
Session:2021-2022  
Semesters: All**

MONTH	ACTIVITY
August 2021	<ul style="list-style-type: none"><li>Workshop on the use of Google Meet, Google Classroom, Google Forms, Quizizz App.</li><li>Completion of Fee Management, Student Management, Academic Management and Online Admission Module in SONET ERP for the current session</li></ul>
September 2021	<ul style="list-style-type: none"><li>Training of faculty members for developing courses in College ELMS on Moodle Platform</li><li>Completion of Examination Management, Library Module, Mobile App. &amp; Hostel Module in SONET ERP</li><li>Workshop on Using SPSS for Data Analysis for students of MA Semester II</li><li>Preparation for starting 3 months Certificate course in "Using ICT in Teaching &amp; Research"</li></ul>
October 2021	<ul style="list-style-type: none"><li>Orientation of the B.Ed., B.Ed. Special, M.Ed. and M.A. Education (New Batch) students about the functioning of CET and Digital Initiatives (Semester I)</li><li>Creating College mail login IDs of new students</li><li>Two Days workshop for enrolment of students of Semester I &amp; III in Google Classroom</li><li>One Day workshop on various features of ERP for students of Semester I &amp; III</li></ul>
November 2021	<ul style="list-style-type: none"><li>Quarterly Review meeting of the centre</li><li>Launch of one online Course on College ELM on Moodle Platform</li><li>Review of All Modules of ERP for smooth function of college</li><li>Workshop on Using SPSS for Data Analysis for students of M.Ed. Semester III</li><li>Set up an Open Education Resource Repository (DSpace) to share learning content developed by teachers</li></ul>
December 2021	<ul style="list-style-type: none"><li>Organizing one Webinar on "Use of Educational Technology"</li><li>Review of full Wi-Fi connectivity inside the campus</li><li>Advisory Committee Meeting</li></ul>
January 2022	<ul style="list-style-type: none"><li>Organize training on "Developing Blended learning courses"</li><li>Development of 20 Blended learning courses by teachers</li></ul>
February 2022	<ul style="list-style-type: none"><li>Quarterly Review meeting of the centre</li></ul>
March 2022	<ul style="list-style-type: none"><li>Feedback on the functioning of the Centre from the students and staff</li><li>Planning for Seminar / Workshop to be held on Technology Day in May</li></ul>
April 2022	<ul style="list-style-type: none"><li>Start of the online admission process through the college website/ ERP</li><li>Launch of 3 months Certificate course in "Using ICT in Teaching &amp; Research"</li></ul>
May 2022	<ul style="list-style-type: none"><li>Seminar / Workshop on "Technology in Education" for celebrating National Technology Day (Monday, May 11, 2022)</li><li>Review of the performance of Blended learning courses started by the college</li></ul>
June 2022	<ul style="list-style-type: none"><li>Summer vacations</li></ul>
July 2022	<ul style="list-style-type: none"><li>Preparation for New Semester/s</li><li>Provide orientation &amp; training on "Blended learning" to assist teacher develop courses</li></ul>

**Other/Regular Activities of the Centre:**

- Updates in the College Website and ERP
- Technological support for all teaching-learning and co-curricular activities
- Supporting teachers to upload Teaching Learning material in ELMS Google Classroom
- Development of e-content by teachers for YouTube Channel
- Editing and uploading videos on YouTube Channel of the College

<b>Prepared by the ICT Incharge:</b>  <b>Date: August 12, 2021</b>	<b>Verified By the CET Head:</b>  <b>Date:</b>	<b>Approved by the Principal:</b>  <b>Date:</b> 12/8/21
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