



**MIER COLLEGE OF EDUCATION
(AUTONOMOUS)
Accredited by the NAAC with 'A+' Grade**

**IQAC
Minutes of Meeting**

**QF No.: 092B
No: MCE/23/011/
Date: 28/11/2023**

Date: 28th November 2023

Time: 10.30 am

Venue: Principal's Office

Attendees:

- | | |
|----------------------|-------------------|
| 1. Dr Adit Gupta | Principal |
| 2. Dr Monika Bajaj | HoD, SoSSH |
| 3. Dr Nishta Rana | Dy HoD, SOE |
| 4. Mr Chhottu Ram | Sports In-Charge |
| 5. Ms Ruchi Sharma | QAO |
| 6. Ms Jasleen Mohial | Coordinator, IQAC |

Agenda:

1. Discussion on the 3-day student exchange program comprising academic interactions, sports meet and cultural activities.
2. Identification of games for the sports event
3. Identification of Participants
4. Selection of teams for the sports meet
5. Scheduling of practice sessions
6. Equipment and Facilities
7. Selection of faculty members

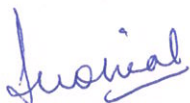
Minutes of the Meeting:

The meeting commenced at the scheduled time with the attendance of all the members. The agenda for the meeting was focused on planning a 3-day student exchange programme encompassing various activities.

1. **Discussion on the 3-Day Student Exchange Program:** The members engaged in a comprehensive discussion regarding the student exchange programme with GHG Khalsa College, Ludhiana scheduled to be conducted in December 2023/January 2024. It was unanimously agreed upon that the program would include academic interactions, sports meet, and cultural activities. The aim is to foster sports and cultural exchange among students from both institutions.

2. **Identification of Games for the Sports Event:** Several sports and games were suggested for the sports meet. The list included cricket, basketball, badminton, chess, carom, taekwondo, etc. The final decision on the games to be included will be determined based on the availability of resources and facilities.
3. **Identification of Participants and Selection of Teams for the Sports Meet:** The process of identification of potential participants and selecting teams for the sports meet was deliberated upon. Criteria for selection were discussed, emphasizing inclusivity and fair representation of all students. The responsibility for team selection was delegated to Mr Chhottu Ram, Convener Sports Unit.
4. **Scheduling Practice Sessions:** It was acknowledged that practice sessions are essential for team preparedness. A schedule for practice sessions will be prepared and circulated among selected students. The aim is to ensure equitable and convenient practice times for all teams involved. Sports coaches shall be involved in conducting these sessions.
5. **Planning for Local Sightseeing:** There was a suggestion to include local sightseeing as part of the cultural exposure for the visiting students. It was decided to finalize the itinerary for local sightseeing after discussion with the Principal of GHG Khalsa College.
6. **Equipment and facilities:** It was decided that necessary equipment and facilities for all sports categories shall be made available to the participants.
7. **Selection of Faculty Members:** It was decided that 3-4 faculty members shall accompany the students and the faculty will be selected from both the schools i.e. SOE and SOSSH.

The meeting adjourned with a consensus on the discussed agenda items.



Jasleen Mohial
Coordinator IQAC



Dr Adit Gupta
Principal

Copy to:

1. Principal
2. Dr Monika Bajaj
3. Dr Rohnika Sharma
4. Dr Nishta Rana
5. Mr Chhottu Ram
6. Ms Ruchi Sharma QAO