



## **MIER College of Education (Autonomous)**

Accredited by the NAAC with 'A+' Grade

### **CRITERION II**

### **TEACHING LEARNING AND EVALUATION**

#### **2.3 Teaching-Learning Process**

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students.**

- 1. Working in team**
- 2. Dealing with student diversity**
- 3. Conduct of self with colleagues and authorities**
- 4. Balancing home and work stress**
- 5. Keeping oneself abreast with recent developments in education and life**

**1. Documentary evidence in support of the claim**

## Documentary Evidence in Support of Each Response

### Circular/Orders

S.NO.	DESCRIPTION	ENCLOSURE
1.	<b>Working in teams</b>	<ol style="list-style-type: none"> <li>1. Circular cum Order for tutorial group of B.Ed. Sem.I (2023-25)</li> <li>2. Circular cum Order for tutorial group of B.Ed. Sem.II and III (2022-24)</li> <li>3. Circular cum Order for tutorial group of B.Ed. Sem. IV (2021-23)</li> <li>4. Circular cum Order for tutorial group of B.Ed. Spl. Edu. (ID) Sem. I (2023-25)</li> <li>5. Circular cum Order for tutorial group of B.Ed. Spl. Edu. (ID) Sem. II and III (2022-24)</li> <li>6. Circular cum Order for tutorial group of B.Ed. Spl. Edu. (ID) Sem. III (2021-23)</li> <li>7. Circular cum Order for tutorial group of M.Ed. Sem. I (2023-25)</li> <li>8. Circular cum Order for tutorial group of M.Ed. Sem. II and III (2022-24)</li> <li>9. Circular cum Order for tutorial of M.Ed. Spl. Edu. (ID) Sem. I (2023-25)</li> <li>10. Circular cum Order for tutorial of M.Ed. Spl. Edu. (ID) (2022-24)</li> <li>11. Schedule for Orientation Programme on Skill of Micro teaching for B.Ed. Sem. III 2022-24</li> <li>12. Schedule for Orientation Programme on Skill of Micro teaching and different approaches for M.Ed. Sem. III 2022-24</li> <li>13. Schedule of Demonstration Lessons on RCEM approach for B.Ed. Sem.III</li> <li>14. Photographic evidence of mentor-mentees working in teams</li> </ol>
2.	<b>Dealing with Diversity</b>	<ol style="list-style-type: none"> <li>1. Teaching Plan of B.Ed. Sem. III (2022-24)</li> <li>2. Circular of Remedial/Enrichment classes</li> <li>3. Schedule of Remedial/Enrichment classes</li> <li>4. List of students for Remedial/Enrichment classes</li> <li>5. Sample of assignment submitted by students in Remedial/Enrichment classes</li> <li>6. Photographic evidence of dealing with student diversity</li> </ol>
3.	<b>Conduct of Self with Colleagues and authorities</b>	<ol style="list-style-type: none"> <li>1. Programme Schedule of Induction Cum Orientation Programme for students of School of Education session 2023-25</li> <li>2. Copy of Code of Conduct for students</li> <li>3. Photographic evidence of conduct of self with colleagues and authorities</li> </ol>



4.	<b>Balancing Home and work Stress</b>	1.Report of Life Skills Programme 2.Photographic evidence of students' activities helps in making them balancing home and work stress
5.	<b>Keeping oneself abreast with recent developments in education and life</b>	1.Photographic evidence of students' keeping themselves abreast with recent developments in education and life 2. Certificates of students' participated in workshops, conferences, seminar



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## **CRITERION II**

### **TEACHING LEARNING AND EVALUATION**

#### **2.3 Teaching-Learning Process**

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students**

**1. Working in teams**

## **Tutorial/ Mentorship Groups**





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College with Potential for Excellence Status by the UGC  
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## SCHOOL OF EDUCATION

NO: MCE/SOE/2024/

DT: 17/02/2024

B.Ed.

Semester – I, Session 2023-2025

### TUTORIAL / MENTORSHIP GROUPS

GROUP	SUPERVISOR	ROLL NOS. OF THE MENTEES							TOTAL	VENUE
I	Dr. Komal Sharma	1 44	7	13	20	26	32	38	8	Lecture Room No. 5
II	Dr. Reeta Dwivedi	2	8	15	21	27	33	39	7	Lecture Room No. 5
III	Mrs. Suman Gupta	3	9	16	22	28	34	40	7	Lecture Room No. 6
IV	Mrs. Arpana Koul	4	10	17	23	29	35	41	7	Lecture Room No. 6
V	Mrs. Suman Devi	5	11	18	24	30	36	42	7	Lecture Room No. 7
VI	Mrs. Jyoti Sharma	6	12	19	25	31	37	43	7	Lecture Room No. 7

*Nishta Rana*  
Dr. Nishta Rana  
Head of the Deptt.

*Dr. Adit Gupta*  
Dr. Adit Gupta  
Principal



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QF: 032A

UG DEPARTMENT

B.Ed.

Session 2022-2024

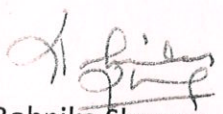
NO: MCE/2023/177

DT: 25/07/2023


FOR ALL SEMESTERS

## TUTORIAL / MENTORSHIP GROUPS

GROUP	SUPERVISORS	ROLL NOS. OF THE MENTEES							TOTAL	VENUE
I	Mrs. Komal Sharma	2 53	17 54	24	33	40	47	61	9	Lecture Room No. 5
II	Dr. Reeta Dwivedi	3 55	11 62	18	25	34	41	48	9	Lecture Room No. 5
III	Mrs. Suman Gupta	5 56	12 63	19	26	35	42	49	9	Lecture Room No. 6
IV	Mrs. Arpana Koul	6 39	13 57	20 64	28	36	43	50	10	Lecture Room No. 6
V	Mrs. Suman Devi	9 65	14 66	29 59	37	51	58	60	10	Lecture Room No. 7
VI	Mrs. Jyoti Sharma	8 45	15 46	22 52	23	30	31	38	10	Lecture Room No. 7

  
Dr. Rohnika Sharma  
Head of the Deptt.

25/7/23

  
Dr. Adit Gupta  
Principal



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UG DEPARTMENT  
B.Ed.  
Session 2022-2024

NO: MCE/2023/107  
DT: 27/02/2023

## FOR ALL SEMESTERS TUTORIAL / MENTORSHIP GROUPS

GROUP	SUPERVISORS	ROLL NOS. OF THE MENTEES							TOTAL	VENUE
I	Dr. Monika Bajaj	1 53	9 60	16	23	31	39	46	9	Lecture Room No. 5
II	Mrs. Komal Sharma	2 54	10 61	17	24	33	40	47	9	Lecture Room No. 5
III	Dr. Reeta Dwivedi	3 55	11 62	18	25	34	41	48	9	Lecture Room No. 5
IV	Mrs. Suman Gupta	5 56	12 63	19	26	35	42	49	9	Lecture Room No. 6
V	Mrs. Arpana Koul	6 57	13 64	20	28	36	43	50	9	Lecture Room No. 6
VI	Mrs. Suman Devi	7 58	14 65	21	29	37	44	51	9	Lecture Room No. 7
VII	Mrs. Jyoti Sharma	8 59	15	22	30	38	45	52	8	Lecture Room No. 7

*[Signature]*

Dr. Rohnika Sharma  
Head of the Deptt.

27/2/23

*[Signature]*  
27/2/2023  
Dr. Adit Gupta  
Principal





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## UG DEPARTMENT

B.Ed.

Session 2021-2023

FOR ALL SEMESTERS

## TUTORIAL / INTERNSHIP GROUPS

GROUP	SUPERVISORS	ROLL NOS.								TOTAL	VENUE
I	Dr. Monika Bajaj	1 58	8 65	15 73	22 80	30 87	37 96	44	51	14	Lecture Room No. 5
II	Mrs. Jyoti Sharma	2 59	9 66	16 74	23 81	31 89	38 97	45	52	14	Lecture Room No. 5
III	Mrs. Komal Sharma	3 60	10 67	17 75	24 82	32 90	39 98	46	53	14	Lecture Room No. 5
IV	Dr. Reeta Dwivedi	4 61	11 69	18 76	25 83	33 92	40 99	47	54	14	Lecture Room No. 6
V	Mrs. Suman Gupta	5 62	12 70	19 77	26 84	34 93	41 100	48	55	14	Lecture Room No. 7
VI	Mrs. Arpana Koul	6 63	13 71	20 78	27 85	35 94	42	49	56	13	Lecture Room No. 7
VII	Mrs. Suman Devi	7 64	14 72	21 79	29 86	36 95	43	50	57	13	Lecture Room No. 6

Dr. Rohnika Sharma  
Head of the Deptt.

25/02/22

Dr. Adit Gupta  
Principal



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## SCHOOL OF EDUCATION

NO: MCE/SOE/2024/303

DT: 02.03.2024

B.Ed. Special Education (ID)  
Semester – I, Session 2023-2025

### TUTORIAL / MENTORSHIP GROUPS

Group	SUPERVISOR	NAME OF THE MENTEES	TOTAL
1	Dr. Behzad Maqbool	Kajal Kumari, Sudhanshu Pandoh, Archana Dubey, Parul Kohli, Ridhi Khajuria, Asha Priya Tirkey, Payal, Aarti Devi, Janis Khonja, Sarika Anthal, KM Priyanka, Bandhna Devi, Vaishali Sharma, Ananya Khajuria, <i>Sheetal Manhas</i>	15
2	Mr. Chhottu Ram	Prakarti Sharma, Vishaka Manhas, Khushi Chanyal, Kirti Jasrotia, Manvi Parmar, Sarika Saini, Tanvi Jasrotia, Abhishek Kathariya, Surbi Sharma, Monika Bhau, Ekta Chib, Geetanjali Rajput, Mamta Thakur, Shagun Sharma, Neha Sharma	15

*Nishta*  
Dr. Nishta Rana  
Head of the Deptt.

*Adit Gupta*  
Dr. Adit Gupta  
Principal





QF: 032B

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## SCHOOL OF EDUCATION

**B.Ed. Special Education (ID)**  
**Session 2022-2024**

**NO: MCE/2023/178A**  
**DT: 11/08/2023**

**FOR ALL SEMESTERS**

### **TUTORIAL / MENTORSHIP GROUPS**

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL
1	Dr. Behzad Maqbool	Shivani Chib, Pallavi Manhas, Akhter Shehnaz, Ujwal Sharma, Varsha Attri, Mohit Sharma, Palak Sharma, Prathibha Attri, Azra Khatoon, Neelma Devi, Shivani, Bintul Huda	12
2	Mr. Chhottu Ram	Rehana Batool, Ankita Khajuria, Manju Sharma, Pragati Tandon, Pallavi Jamwal, Sandhya Chib, Shweta Chib, Anandita Khajuria, Yasser Ali, Harsimran Kour, Manisha Kumari, Vanshika Rajput	12

**Dr. Rohnika Sharma**  
Head of the Deptt.

**Dr. Adit Gupta**  
Principal





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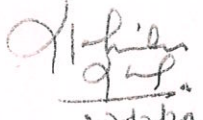
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**UG DEPARTMENT**  
**B.Ed. Special Education (ID)**  
**Session 2021-2023**

**NO: MCE/2023/110**  
**DT: 07/02/2023**

**FOR ALL SEMESTERS**  
**TUTORIAL / MENTORSHIP GROUPS**

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL
1	Dr. Behzad Maqbool	Aditi Sharma, Sheetal Sharma, Sonia Choudhary, Ambika Gupta, Reena Devi, Vishali Rani, Pallvi Kesar, Palak Dass	08
2	Mr. Kuldeep Singh	Vanika Dhar, Aakriti Jamwal, Komal Devi, Manvi Verma, Sandeep Kour, Shivani Abrol, Anisha Bhagat	07
3	Mr. Chhottu Ram	Manu Kapta, Manavi Sharma, Pallavi Jasrotia, Rakshita Gupta, Palvi Sharma, Surya Khajuria, Meenu	07

  
27/1/23  
**Dr. Rohnika Sharma**  
Head of the Deptt.

  
27/1/2023  
**Dr. Adit Gupta**  
Principal



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## SCHOOL OF EDUCATION

NO: MCE/SOE/2024/302

DT: 02.03.2024

M.Ed.

Semester – I, Session 2023-2025

### TUTORIAL / MENTORSHIP GROUPS

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL
1	Dr. Bharti Tandon	Nazia Kousar, Arushi Kartik	02
2	Dr. Bindu Dua	Naureen Farid, Komal Gorka	02

Dr. Nishta Rana  
Head of the Deptt.

Dr. Adit Gupta  
Principal



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## SCHOOL OF EDUCATION

M.Ed.

Session 2022-2024

NO: MCE/2024/247

DT: 03/01/2024

### SEMESTER-III

### TUTORIAL / MENTORSHIP GROUPS

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL	SIGNATURE
1	Dr. Bharti Tandon	Nikita Verma, Amanpreet Kaur, Dhawani Sharma, Sandeep Kour, Sonia Chaudhary, Anchal Mahajan,	06	<i>Bharti Tandon</i>
2	Dr. Bindu Dua	Dinesh Singh, Divya Jyoti, Divya Sharma, Sonika Devi, Nitasha Pangotra, Vishali Sharma	06	<i>Bindu Dua</i>

Dr. Nishta Rana  
School of Education





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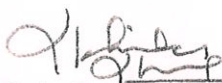
College with Potential for Excellence Status by the UGC  
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SCHOOL OF EDUCATION  
M.Ed.  
Session 2022-2024

NO: MCE/2023/202  
DT: 27/09/2023

FOR ALL SEMESTERS  
TUTORIAL / MENTORSHIP GROUPS

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL	SIGNATURE
1	Dr. Nishta Rana	Sonia Chaudhary, Sonika Devi, Nitasha Pangotra, Vishali Sharma	04	Nishta Rana
2	Dr. Bharti Tandon	Nikita Verma, Amanpreet Kaur, Dhawani Sharma, Sandeep Kour	04	Bharti Tandon
3	Dr. Bindu Dua	Dinesh Singh, Divya Jyoti, Anchal Mahajan, Divya Sharma	04	Bindu

  
Dr. Rohnika Sharma  
School of Education 27/9/23

  
Dr. Adit Gupta  
Principal



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### SCHOOL OF EDUCATION

NO: MCE/SOE/2024/301

DT: 2.03.2024.

M.Ed. Special Education (ID)  
Semester-I, Session 2023-2025

### TUTORIAL / MENTORSHIP GROUPS

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL
1	Dr. Behzad Maqbool	Bisma Nazir, Subina Bashir, Adil Samad, Ambika Gupta, Ajaz, Saima, Shehzada	07
2	Mr. Chhottu Ram	Diksha Kumari, Surya Khajuria, Purti Sethi, Komal Devi, Malvi Kandayaray, Palak Dass, Vishali Rani	07

Dr. Nishta Rana  
Head of the Deptt.

Dr. Adit Gupta  
Principal



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**UG DEPARTMENT**  
**M.Ed. Special Education (ID)**  
**Session 2022-2024**

**NO: MCE/2023/109**  
**DT: 27/02/2023**

**FOR ALL SEMESTERS**  
**TUTORIAL / MENTORSHIP GROUPS**

Group	SUPERVISORS	NAME OF THE MENTEES	TOTAL
1	Dr. Rohnika Sharma	Vishal Kumar, Shefali Narania, Meenakshi Devi, Megavika, Jyoti Sharma	05
2	Dr. Behzad Maqbool	Arushi Mahajan, Kavita Gupta, Neha Thapa, Priyanka Thakur Aksa	05
3	Mr. Chhottu Ram	Jyoti Singh, Surbhi Sharma, Surbhi Mahajan, Sushil Kumar	04

Dr. Rohnika Sharma  
Head of the Deptt.

27/2/23

Dr. Adit Gupta  
Principal



**Circular cum Schedule of groups  
working in teams**



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College with Potential for Excellence Status by the UGC  
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## SCHOOL OF EDUCATION

NO: MCE/SOE/2023/237  
DT: 14/12/2023

### B.Ed., Semester – III School Internship-I (BDE-305) Session 2022-2024

#### Schedule for Orientation Programme

It is for the information of all the students of B.Ed., Semester-III, Session 2022-24 that and Orientation Programme for the first component namely Micro Teaching Practice of Course Code: BDE-305 (School Internship-I) is going to be organized as per the following schedule:

Date	Time	Skill	Resource Person
15.12.2023	10:00 a.m. – 10:15 a.m.	General Orientation	Dr. Nishta Rana
15.12.2023	10:15 a.m. – 10:50 a.m.	Skill of Questioning	Dr. Reeta Dwivedi & Mrs. Arpana Koul
21.12.2023	09:30 a.m. – 10:10 a.m.	Skill of Reinforcement	Mrs. Suman Devi
21.12.2023	10:10 a.m. – 10:50 a.m.	Skill of Stimulus Variation	Mrs. Suman Gupta
22.12.2023	09:30 a.m. – 10:10 a.m.	Skill of Explanation	Mrs. Komal Sharma
22.12.2023	10:10 a.m. – 10:50 a.m.	Skill of Illustrations with examples and visuals	Mrs. Jyoti Sharma
22.12.2023	12:50 p.m. – 1:30 p.m.	Formulating Learning Objectives on RCEM, Herbartian & Constructivist approach	Dr. Nishta Rana
26.12.2023	01:30 p.m.-02:00 p.m.	RCEM Approach	Mrs. Jyoti Sharma
27.12.2023	01:30 p.m.-02:00 p.m.	Herbartian Approach	Dr. Bindu Dua
27.12.2023	02:00 p.m.-02:30 p.m.	Constructivist Approach	Dr. Bharti Tandon

**Note:** Micro Teaching Practice shall be conducted after the winter break.

*N. Nishta*  
HOD

School of Education

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### **SCHOOL OF EDUCATION**

**NO: MCE/SOE/2023/234**  
**DT: 18/12/2023**

### **CIRCULAR**

This is for the information of all the faculty members & students of B.Ed., and M.Ed. Semester III, Session 2022-24 that an orientation programme will be conducted on "Formulating Learning Objectives" on RCEM, Herbartian and Constructivist Approach for Course Code: BDE-305 and MED-309 on 22.12.2023 at 12:50 pm to 1:30 pm in Lecture Room No. 5. So, all the students are required to attend the same.

*Nishita Rana*

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**School of Education**

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## SCHOOL OF EDUCATION

QF: 028C  
NO: MCE/SOE/2023/238  
DT: 18/12/2023

### M.Ed., Semester – III Internship-II (MED-309) Session 2022-2024 Schedule for Orientation Programme

It is for the information of all the students of M.Ed., Semester-III, Session 2022-24 that an Orientation Programme for the Internship-II, Course Code: MED-309 is going to be organized as per the following schedule:

Date	Time	Skill	Resource Person
19.12.2023	01:30 p.m. – 01:45 p.m.	General Orientation	Dr. Nishta Rana
19.12.2023	01:45 p.m. – 02:15 p.m.	Skill of Questioning	Dr. Bharti Tandon
21.12.2023	09:30 a.m. – 10:10 a.m.	Skill of Reinforcement	Mrs. Suman Devi
21.12.2023	10:10 a.m. – 10:50 a.m.	Skill of Stimulus Variation	Mrs. Suman Gupta
22.12.2023	09:30 a.m. – 10:10 a.m.	Skill of Explanation	Mrs. Komal Sharma
22.12.2023	10:10 a.m. – 10:50 a.m.	Skill of Illustrations with examples and visuals	Mrs. Jyoti Sharma
22.12.2023	12:50 p.m. - 1:30 p.m.	Formulating Learning Objectives on RCEM, Herbartian & constructivist Approach	Dr. Nishta Rana
26.12.2023	01:30 p.m. – 02:00 p.m.	RCEM Approach	Mrs. Jyoti Sharma
27.12.2023	01:30 p.m. – 02:00 p.m.	Herbartian Approach	Dr. Bindu Dua
27.12.2023	02:00 p.m. – 02:30 p.m.	Constructivist Approach	Dr. Bharti Tandon

**Note:** Delivery and Supervision of lessons shall be conducted after the winter break.

*Nishta Rana*  
HOD

School of Education

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- Principal, MIER College of Education





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### SCHOOL OF EDUCATION

NO: MCE/SOE/2024/238

DT: 02.03.2024

### CIRCULAR

This is for the information of all the students of B.Ed., Semester III, Session 2022-24 that an Orientation Programme on preparation of lesson plans for BDE-305 (Pre-Internship) through RCEM Approach will be conducted by subject teachers on 4<sup>th</sup> March, 2024 to 7<sup>th</sup> March, 2024 as per the following schedule:

Date	Venue	Name of the Skill	Resource Person	Time	Signature
04/03/2024 (Monday)	Room No. 5	Teaching of English (Poetry)	Dr. Reeta Dwivedi	11.00 a.m. – 11.40 a.m.	R. Dwivedi
04/03/2024 (Monday)	Room No.6	Teaching of Science	Dr. Monika Bajaj	01.30 p.m.-02.10 p.m.	Monika
04/03/2024 (Monday)	Room No. 7	Teaching of Maths	Mrs. Suman Gupta	01.30 p.m.-02.10 p.m.	Suman
04/03/2024 (Monday)	Room No. 5	Teaching of Social Science	Mrs. Jyoti Sharma	01.30 p.m.-02.10 p.m.	Jyoti
06/03/2024 (Wednesday)	Room No. 5	Teaching of English (Composition)	Dr. Reeta Dwivedi	11.00 a.m. – 11.40 a.m.	R. Dwivedi
07/03/2024 (Thursday)	Room No. 5	Teaching of English (Prose)	Mrs. Arpana Koul	11.00 a.m. – 11.40 a.m.	Arpana

*Nishu*

HOD

School of Education

**Photographic Evidence of Mentor-  
Mentee working in teams**



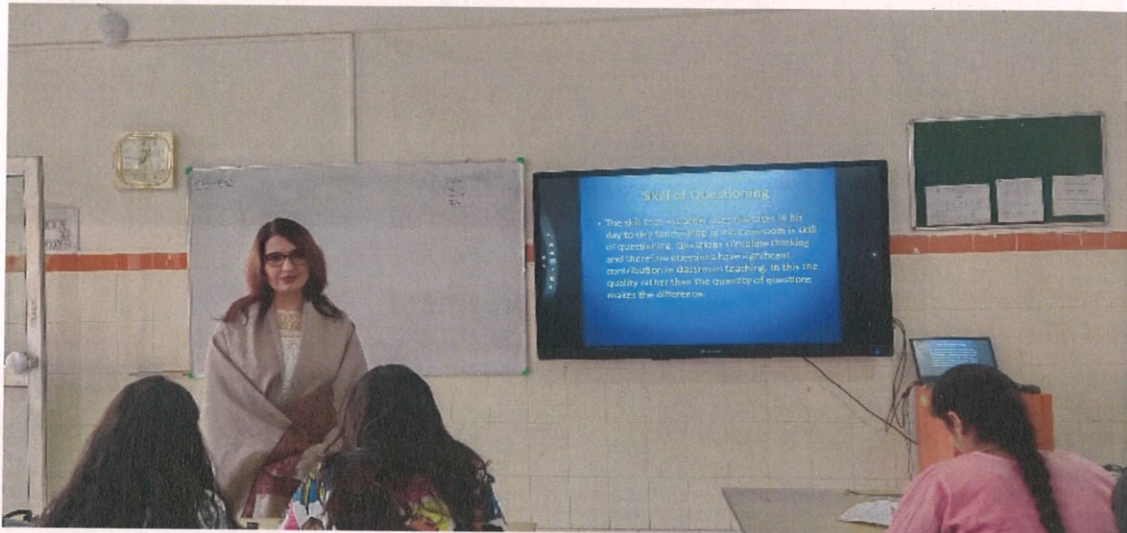


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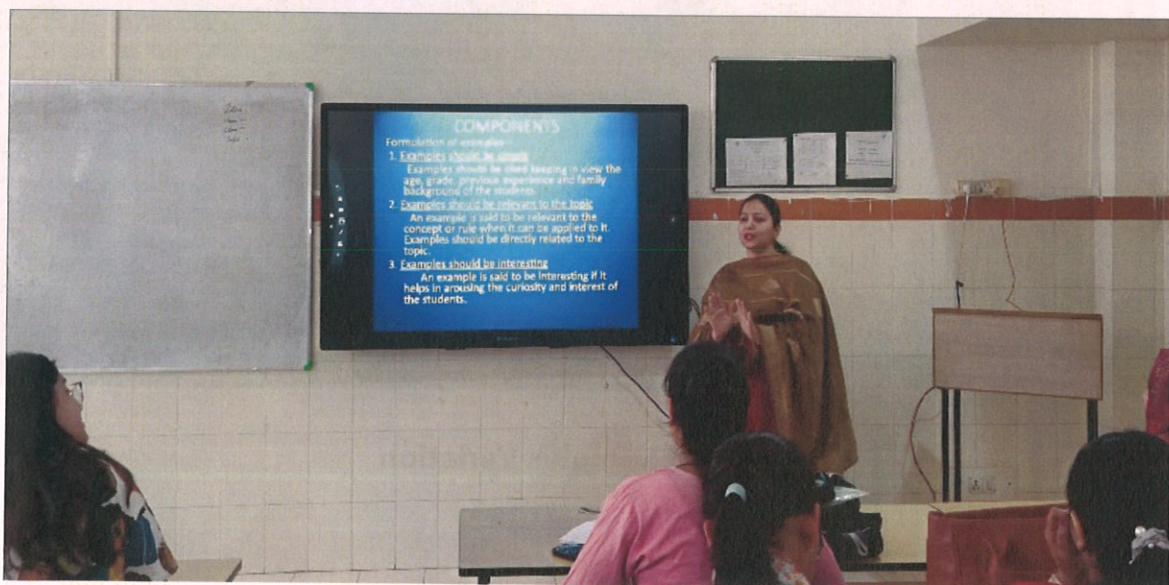
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## 1. WORKING IN TEAMS

**Mentors working with their mentees by giving an orientation on Skills of Micro Teaching**

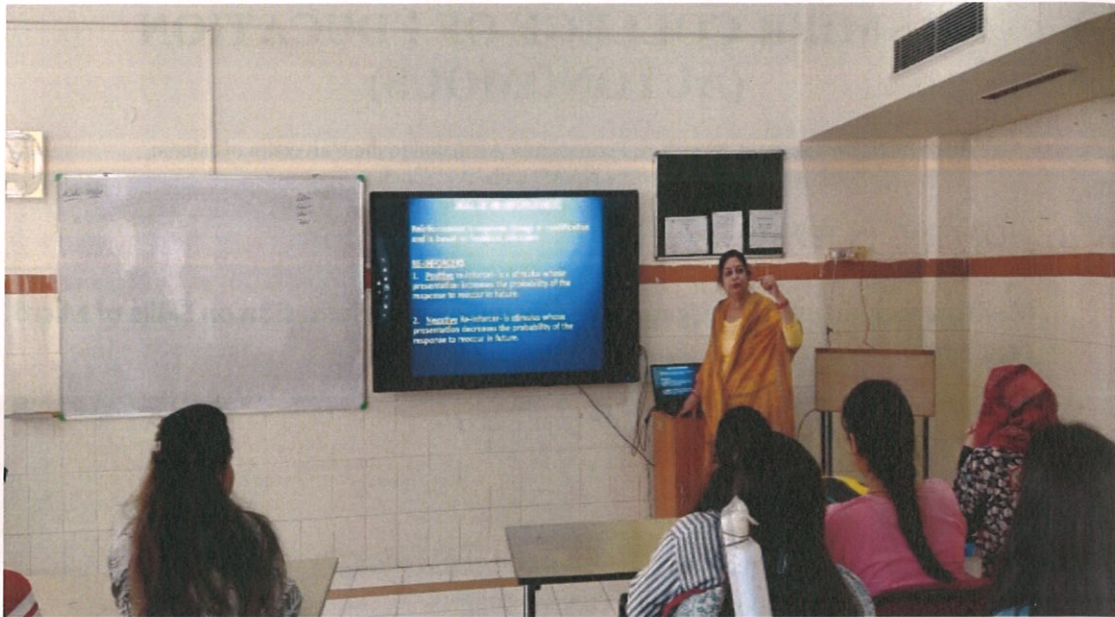


**Skill of Questioning**

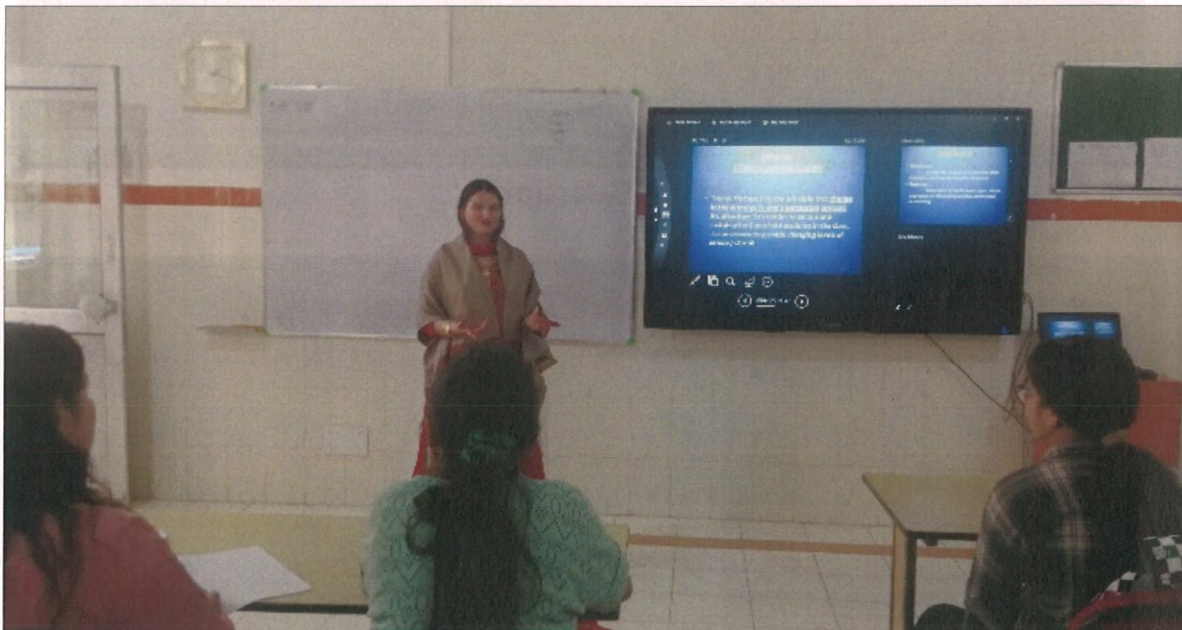


**Skill of Illustration with Examples**





**Skill of Reinforcement**



**Skill of Stimulus Variation**

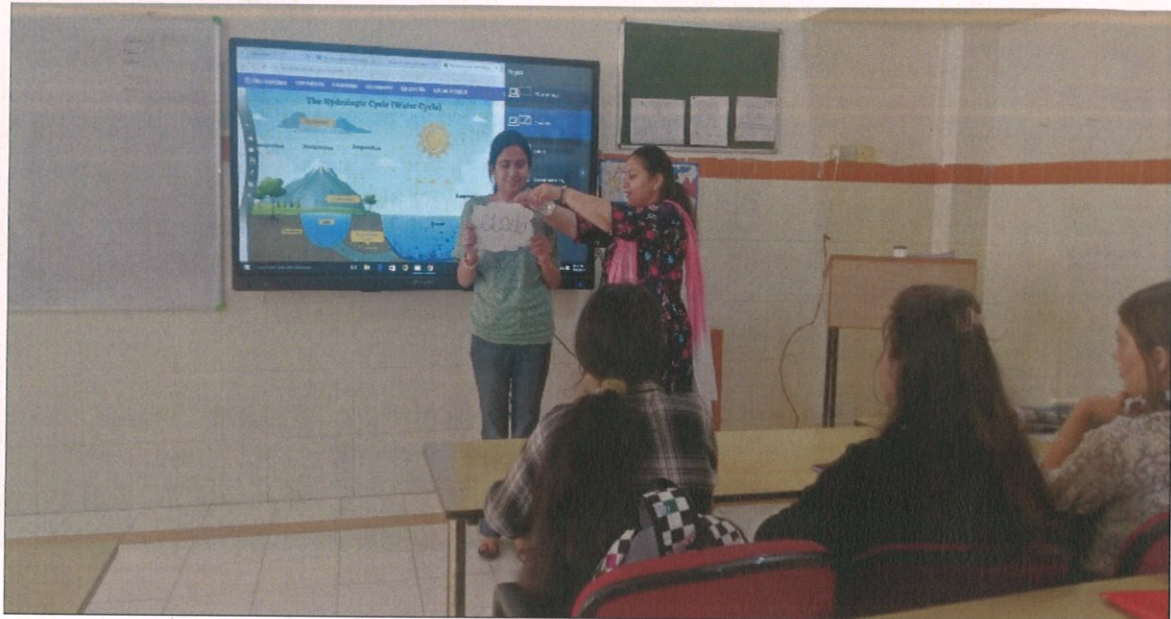
Skill of Illustration with Examples



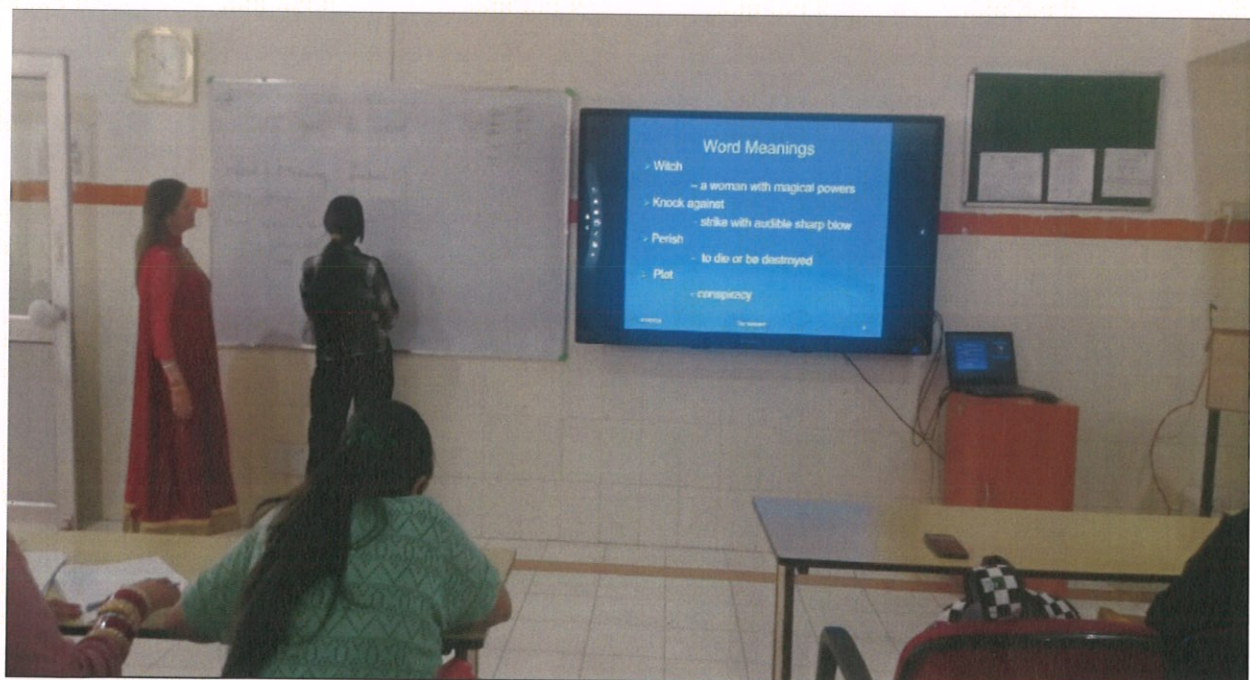
**Skill of Explanation**



## Demonstration Lessons by Mentors on Macro Teaching



## Social Science



## English (Prose)





English (Poetry)



## Mentees Delivering Micro and Macro teaching







Signature and Seal of the  
Principal





**MIER College of Education (Autonomous)**

**Accredited by the NAAC with 'A+' Grade**

## **CRITERION II**

### **TEACHING LEARNING AND EVALUATION**

#### **2.3 Teaching-Learning Process**

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students.**

#### **2. Dealing with Student Diversity**

# **Teaching Plan**





# MIER COLLEGE OF EDUCATION (AUTONOMOUS)

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## SCHOOL OF EDUCATION TEACHING PLAN

QF No.: 033B  
Date: 2-11-2023

### B.Ed. Semester-III, (Session 2022-24)

**Course Name:** Pedagogy of Social Science-II

**Course code:** BDE 310

**Course Type:** Compulsory

**Credits:** 4, **Contact hours:** 60

(72 lectures of 50 minutes duration)

**Duration of Examination:** 3 Hrs.

**Maximum Marks** 100

**Max. Ext. Marks** 60

**Max.Int. Marks** 40

**Min. Int.Pass Marks :** 24

#### A. Course learning outcomes

*After completing the course, the learner will be able to:*

- **CLO1:** explain the meaning, use, merits, and demerits of various instructional aids in the teaching of social science.
- **CLO2:** analyze the effectiveness and impact of textbooks, social science room and social science club on students learning.
- **CLO3:** identify the various types of co-curricular activities in social science, their importance and guiding principles.
- **CLO4:** evaluate the need, importance, and types of evaluation in social science along with the tools of evaluation for the same.
- **CLO5:** describe the qualities of a good social science teacher, the need for in-service professional development and the role of reflective practices in the teacher's professional growth

Unit	Topic/content	No. of Lectures	Teaching Strategies	Evaluation Techniques	Name of the Reference Books	Name of the Author
Unit I	1.1. Meaning, Use, Merits and Limitations of: Globe, time line, map, atlas in teaching of social science	8	Lecture-cum-Discussion method	Short answer type questions	Teaching of Social Studies Teaching of Social Science Teaching of Social Studies	S.K.Kochar Dr. R.A.Sharma N.R.Saxena, Misra, Mohanty
	1.2. Meaning, Use, Merit and limitations of Pictures, Charts, Graphs, Models	6	Flipped Classroom	Quiz	Teaching of social Studies & Secondary School Teaching of social Studies Teaching of social Science Teaching of social Studies	M.A.Khan A.S.Kohli D.R.Sharma & S.D. Gupta J.C.Aggarwal
	1.3. Use of LCD-Projector, OHP, Computer, Film strips in teaching of social science at secondary level of education	6	Flipped classroom	Quiz	Teaching of Social Science	Dr. R.A.Sharma
Unit II	2.1. Text-book of Social Science: Meaning, characteristics of a good text-book of social science, analysis of text-books in social science	4	Cooperative Learning	Assignment questions	Teaching of social studies	DD Mehta
	2.2. Social Science Room: Concept, need, importance and layout of social science room; Social Science Club – Concept, need, organisation and activities	6	Group Discussion	Short Answer type questions	Teaching of Social Studies	H.Verma & R.Verma



	of social science club					
	2.3 Curricular Activities in Social Science: Meaning, importance, types, guiding principles for organising co-curricular activities	6	Panel Discussion	Evaluation on the basis of their presentation	Teaching of Social Studies	A.S.Kohli
Unit III	3.1 Evaluation of Learning in Social Science: Concept, need and importance of evaluation in social science; Types of evaluation (Formative and Summative)	8	Blended Learning Moodle	Online Quiz	Teaching of Social Studies  Teaching of social studies	S.K.Kochar  R.A.Sharma
	3.2 Comprehensive and Continuous Evaluation in Social Science: Meaning, features and procedure	8	Blended Learning Moodle	Online Assignment	Teaching of Social Studies & secondary school Teaching of Social Studies	M.A.Khan  S.K.Kochar
	3.3 Evaluation Tools: Achievement and Diagnostic Tests, Development of achievement and diagnostic tests; Remedial / Enrichment measure	7	Blended Learning Moodle	Long and Short Answer Questions	Teaching of Social Studies  Teaching of social studies	S.S.Chauhan  B.N.Dash
Unit IV	4.1 Social Science Teacher: Qualities of a good social science teacher	3	Group Discussion	Short answer type questions	Teaching of social studies Teaching of social studies	B.N.Dash  Dr. R.A.Sharma
	4.2 Need for In-service professional development programme (seminar, refresher course) for social science teachers	5	Lecture cum discussion method followed by power point presentation	Long answer type questions	Teaching of social studies Teaching of social Science	S.K.Kochar  D.R.Sharma&S.D. Gupta




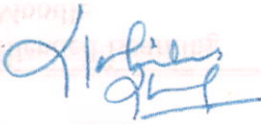
4.3 Professional Growth of Social Science Teachers: Role of reflective practices in the professional growth of teachers teaching social science at secondary level	5	Lecture cum discussion method followed by PowerPoint presentation	Long answer questions	Teaching of social	Dr. R.A.Sharma
Total lectures	72				

### SESSIONAL WORK (Any one)

The student-teachers may attempt any one of the following activities:

1. Critical analysis of a social science text book of secondary classes
2. Critical analysis of social science curriculum of secondary classes
3. Conduct survey of social issues, social structure of the society
4. Any other approved activity of relevance

  
Teacher In charge

  
HOD

  
Principal

# **Remedial Teaching**



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### **SCHOOL OF EDUCATION**

**NO: MCE/2024/307-B**

**DT: 13/03/2024**

**B.Ed., SEMESTER- III**

**SESSION 2022-24**

### **CIRCULAR**

This is for the information of the following students that they will attend remedial classes from 2:00 pm to 4:00 pm. w.e.f. **15<sup>th</sup> March, 2024 to 30<sup>th</sup> March, 2024** as per the schedule.

**Roll No's: -**

**Semester-I:**

6,9,11,12,13,14,15,17,20,22,24,25,26,28,29,30,31,35,37,38,39,41,42,45,46,47,48,51,  
52,53,54,55,56,58,60,61,63,64,65 & 66.

**HOD**

**School of Education**

**Copy to:**

1. Principal, MIER College of Education
2. Convener, Leave & Attendance Committee
3. Concerned faculty members





QF No. 040 A  
Dated: 13/03/2024

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### SCHOOL OF EDUCATION

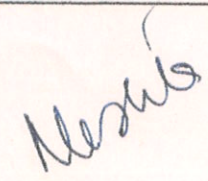
#### B.Ed.

#### SESSION 2022-2024

#### SEMESTER-III

#### Schedule for Remedial Classes (15<sup>th</sup> March, 2024 to 30<sup>th</sup> March, 2024)

Time / Date	Course Code	Name of the Teacher	Signature
2:00 pm to 2:30 pm (15, 18.03.2024 & 20.03.2024)	BDE-301	Dr. Monika Bajaj	Monika
2:30 pm to 3:00 pm (15, 18.03.2024 & 20.03.2024)	BDE-302	Mrs. Suman Devi	Suman Devi
3:00 pm to 3:30pm (15, 18.03.2024 & 20.03.2024)	BDE-303	Dr. Komal Sharma	Komal
2:00 pm to 2:30 pm (21,22 & 26.03.2024)	BDE-304	Dr. Reeta Dwivedi	R. Dwivedi
2:30 pm to 3:00 pm (21,22 & 26.03.2024)	BDE-307	Dr. Monika Bajaj	Monika
3:00 pm to 3:30pm (21,22 & 26.03.2024)	BDE-310	Mrs. Jyoti Sharma	Jyoti
2:00 pm to 2:30 pm (27.03.2024 & 29.03.2024)	BDE-311	Dr. Reeta Dwivedi	R. Dwivedi
2:30 pm to 3:00 pm (27.03.2024 & 29.03.2024)	BDE-316	Mrs. Suman Gupta	

  
HOD  
School of Education

#### Copy to:

1. Principal, MIER College of Education
2. Convener, Leave & Attendance Committee
3. Concerned faculty members





QF No. 040 A  
Dated: 13/03/2024

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### SCHOOL OF EDUCATION

#### B.Ed.

#### SESSION 2022-2024

#### SEMESTER-III

#### List of Students identified for Remedial Classes (15<sup>th</sup> March, 2024 to 30<sup>th</sup> March, 2024)

S. No.	Roll No.	Name of the Student
1.	2202006	Vanshika Salaria
2.	2202009	Vidhi Gupta
3.	2202011	Megha Thakur
4.	2202012	Snober
5.	2202013	Mansi Wazir
6.	2202014	Sheetal Bhutyal
7.	2202015	Shriya Shan
8.	2202017	Monika Choudhary
9.	2202020	Alisha Vaid
10.	2202022	Mehak Sadotra
11.	2202024	Chavi Padha
12.	2202025	Shivali Choudhary
13.	2202026	Arnisha Choudhary
14.	2202028	Priyanka Gouda
15.	2202029	Tsewang Chuskit
16.	2202030	Hajira Bano
17.	2202031	Sanjena
18.	2202035	Niharika Sharma
19.	2202037	Shriya Gupta
20.	2202038	Vishali Sharma
21.	2202039	Kanika Sharma
22.	2202041	Shivatta Shan
23.	2202042	Kiran Kumari
24.	2202045	Aroosa Butt
25.	2202046	Monika Kandal
26.	2202047	Aditi
27.	2202048	Nageena Akhtar
28.	2202051	Sandeep Kour
29.	2202052	Ankita Choudhary
30.	2202053	Meenakshi Devi
31.	2202054	Priya Sharma
32.	2202055	Kanishka Sabherwal
33.	2202056	Anchal



15/09/23

Ridham Sharma

2202049

B-Ed. Sem-II

MTWTFSS

Page No.:

MINAT

Date:

## REMEDIAL / ENRICHMENT CLASS

### → NATURE, CHARACTERISTICS AND FUNCTIONS OF LANGUAGE

Language is the unique possession of human being. Without language, human society is unthinkable. It is the only means of communication of thoughts and ideas either in speech or writing.

Language helps us to express and share ideas, thoughts, emotions and feelings.

MEANING - The word language is derived from the Latin word 'lingua' or 'lingue' which means 'produced with the tongue'. Hence, language means a thing which is produced with the tongue.

- Language consists of symbols, words, rules that allow us to interact with people.
- Language is a system of communication, a medium for thought and a social interaction.



## DEFINITIONS

- (1) According to Sweet - language is the expression of ideas by means of which speech sounds are combined into words, words are combined into sentences and combination of sentences give answers to ideas and thoughts.
- (2) According to Bloch and Trager - language is a system of arbitrary vocal symbols by means of which a social group cooperates.
- (3) According to Nicholas and Harris - language is one of the symbols of a nation. It expresses the mental character of the people who speak it and reflects the features of their natural surroundings.

## → NATURE OF LANGUAGE

- (1) language is learnt - It is no way an automatic process, it is learnt by living among the people speaking that language.



2 3 T W T M  
Page No.:  
Date: MANNAT

(2) Language is a system - It consists of 3 systems -

- (i) System of sounds - Phonology
- (ii) System of words - Morphology
- (iii) System of Meanings - Semantic and Syntactic

(3) Language is made of Habits - Language is the set of human habits, the purpose of which is to give expression to human thoughts and feelings especially to impart them to others.

(4) Language is Dynamic - It is never static, constantly changing and developing with the needs of the time and the requirements of the speaker.

(5) Language is Unique - No two languages are alike, they differ in words, sounds and structures, the grammar which is true for Latin may not be true in English.

(6) Language is Art as well as Science - which is acquired by imitation. It requires continuous practice and use for expressing thinking and imagination.



## → FUNCTIONS

- (1) A language develops 4 skills - listening, speaking, reading and writing.
- (2) It enables a person to communicate or express his ideas, feelings and experiences.
- (3) Helps in the verbal interaction among people to exchange their ideas.
- (4) Needs mastery over it only to attain perfection.
- (5) Helps in understanding the phonemes (pronunciation), morphemes (spellings) and grammar for correct communication.
- (6) A literature is based on language which is the reflection of civilization.

Good  
Some more content to be added.  
R. Divined



Name: - Shivalla Shan

Rollno: - 2202041

Date: → 14 September 2023

Day: - Thursday

### REMEDIAL / ENRICHMENT CLASS

QNO1 EDUCATION: - MEANING, CONCEPT AND CHARACTERISTICS?

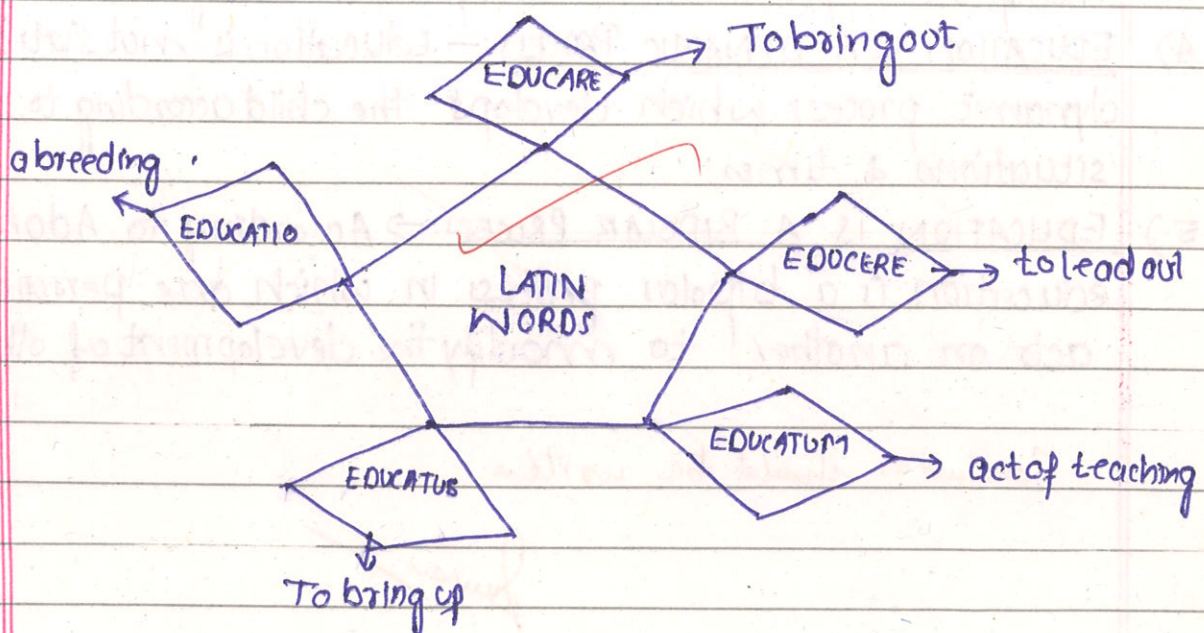
Ans: ■ CONCEPT → Education is a systematic process through which a child or an adult acquires knowledge, experience, skill and sound attitude. It makes an individual civilized, refined, cultured and educated. For civilized and socialized society, education is the only means.

#### DEFINITIONS:

“By education I mean an all-round drawing out of the best in man-body, mind and spirit”.

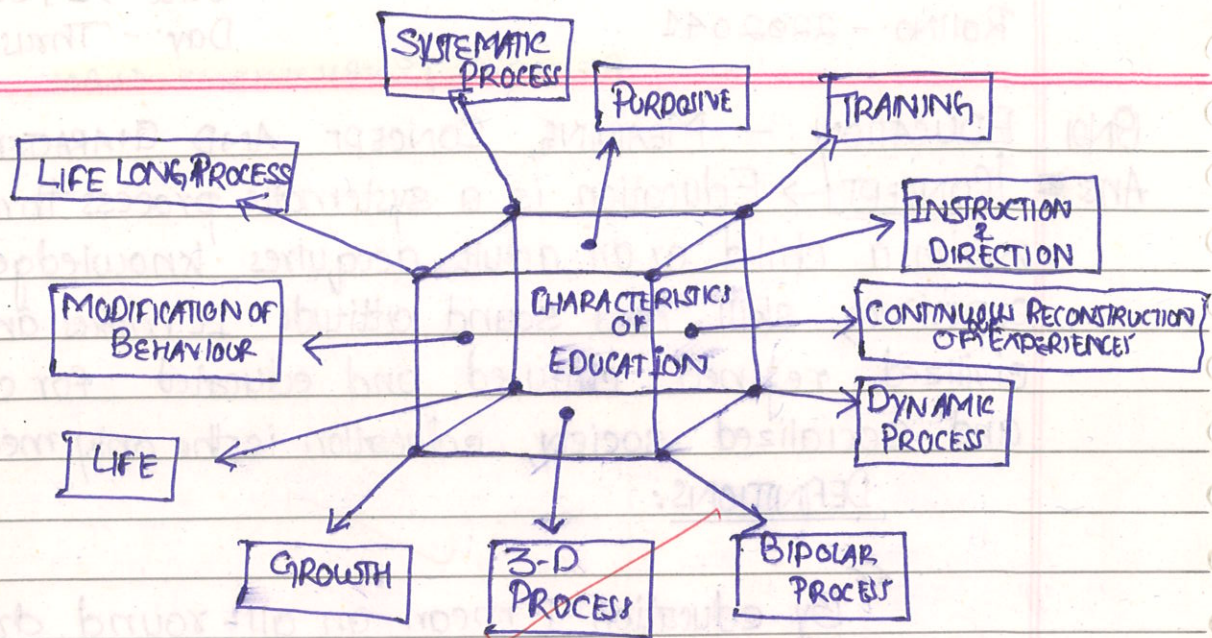
#### MEANING OF EDUCATION

→ Etymologically, the word 'Education' has been derived from different Latin words.



- EDUCARE → which means to bring out or nourish
- EDUCERE → which means to lead out or to draw out
- EDUCATUM → which means act of teaching / training.
- EDUCATUS → which means to bring up, rear educate.
- EDUCATIO → which means a breeding, a bringing up, rearing.





- 1.) EDUCATION IS A LIFE-LONG PROCESS :→ Education is a continuous and life long process. It starts from womb of mother & end at tomb.
- 2.) EDUCATION IS A SYSTEMATIC PROCESS :→ Education occurs in an organized and systematic way i.e in Institution.
- 3.) EDUCATION IS MODIFICATION OF BEHAVIOUR :→ Human behaviour is modified & improvement in every aspect through educational process.
- 4.) EDUCATION IS A DYNAMIC PROCESS :— Education is not static but a dynamic process which develops the child according to changing situations & times.
- 5.) EDUCATION IS A BIPOLAR PROCESS :→ According to Adams, education is a bipolar process in which one personality acts on another to modify the development of other person.

Conclusion should be written.

*Juman*



Date Sept 21, 2023

Round:- 6  
Vanshika Salunke

## REMEDIAL CLASS

### HERBERTIAN APPROACH

John Fredrick Herbert, a German philosopher and great educationist gave this approach to lesson planning.

- The approach is based on the appreciative mass theory of learning.
- The proposition behind this approach is that all the knowledge is given from the outside. If new knowledge is imparted by linking with the previous or the old knowledge of the student, it can be easily retained for a longer period of time.

• Herbertian Approach:-

#### Steps of Lesson planning:-

1. Preparation
2. Presentation
3. Comparison and Association
4. Generalisation
5. Application
6. Recapitulation.



## (1) Preparation:-

→ Identifying specific and general aims of the lesson.

→ Identification of the teaching aids.

→ Previous knowledge assumed and tested by asking questions.

→ Announcement of the topic.

## (2) Presentation:- Principle of selection and division

## (3) Association:-

→ Newly learnt matter is compared with the already learnt.

→ Association is in fact the main contribution of Herbart to educational theory.

→ The teacher is required to compare, contrast and associate every new knowledge acquired by the students with the old one.

## (4) Generalization :- The teacher should teach the students how to draw out conclusions.



(5) Application:-

The laws and principles arrived at

(6) Recapitulation → Evaluation.

Format

1. Identification data

PT Roll no 6

Date:- 21 sept 2023

Subject Science

Class :- 8th

Aspect :- Physics

Duration :- 30-35 min

Topic :-

2. Illustrative Aids:- Visual classroom Apparatus

3. Objectives:-

General \_\_\_\_\_

Specific \_\_\_\_\_

4. Motivation:-

Question:-



Expected Answer:-

5. Announcement of topic:-

6. Presentation

Content	Pupil teacher's activity and student activity	B.B Summary
---------	---	-------------

7. Generalization

8. Recapitulation (Question to students)

9. Application (Fill ups | Match | True False)

10. Home Assignment

*Answer*

Steps should be explained in detail

**Photographic Evidence of  
Dealing with Student  
Diversity**





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## **2. Dealing with Student Diversity**

### **Teaching Methodologies Used**



### **TEAM TEACHING**



### **PANEL DISCUSSION**



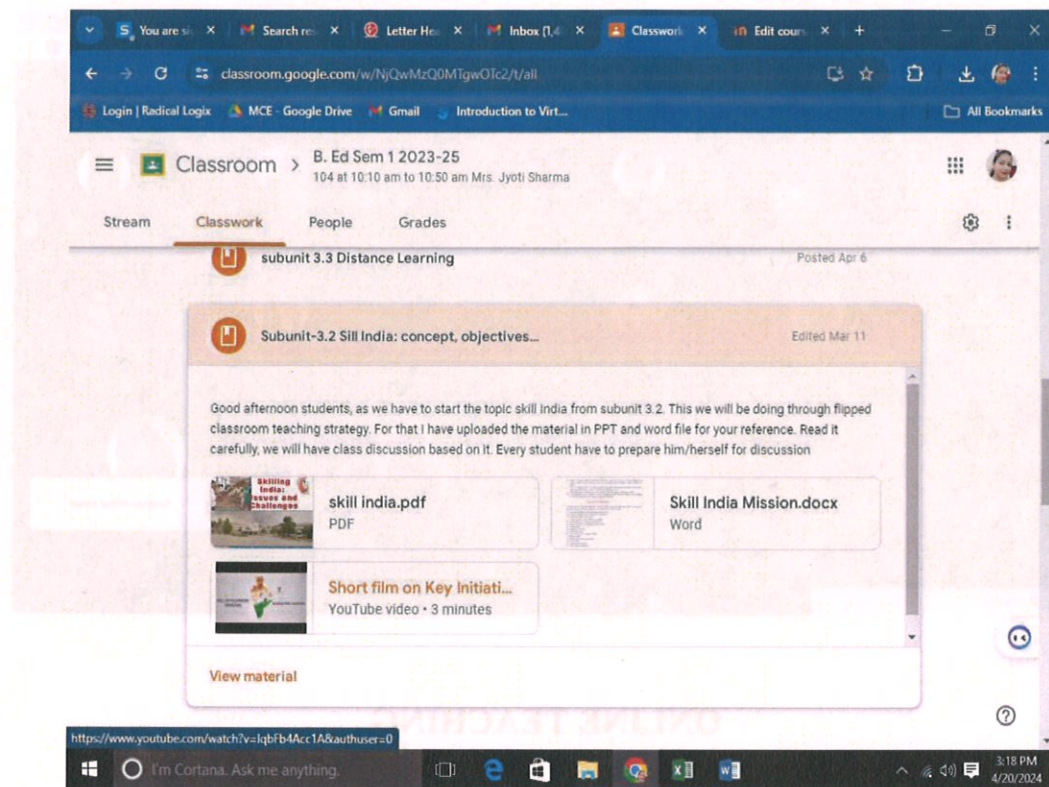


**ROLE PLAY**



**GROUP DISCUSSION**



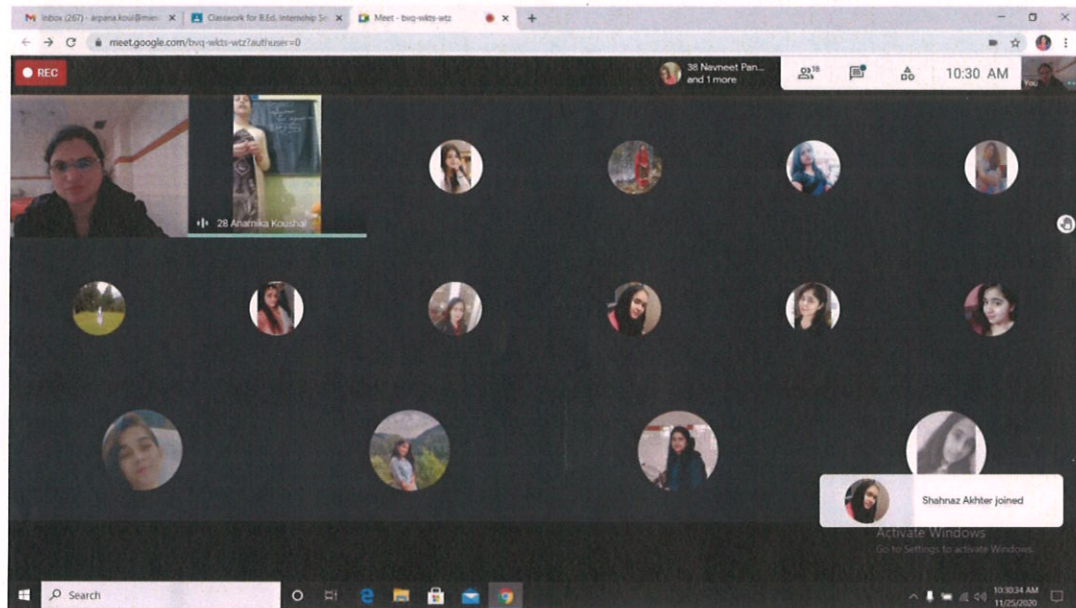


## FLIPPED CLASSROOM



## COOPERATIVE LEARNING



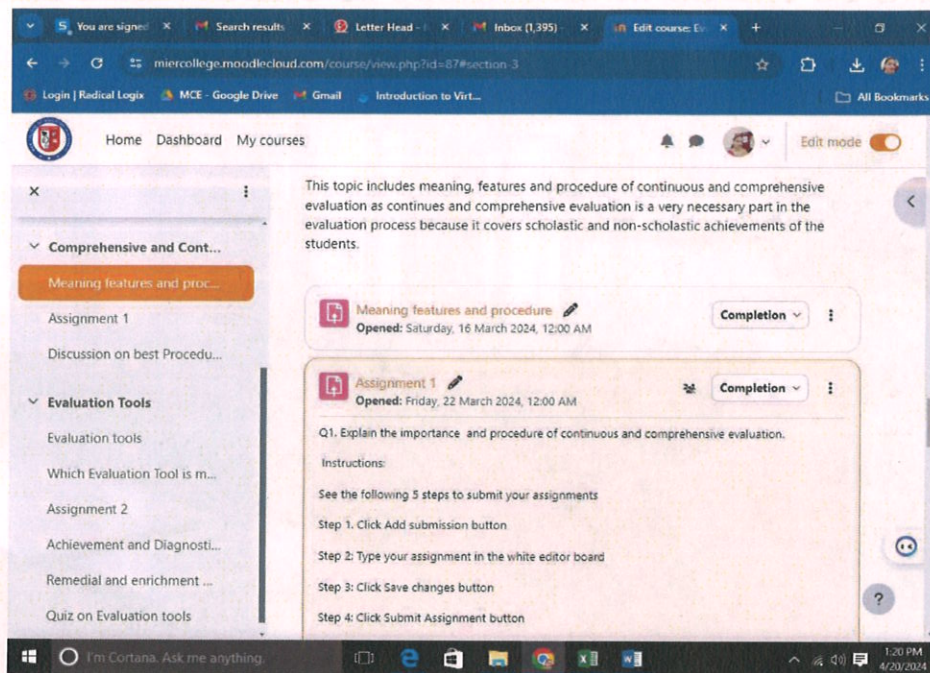


## ONLINE TEACHING



## LECTURE CUM DISCUSSION METHOD





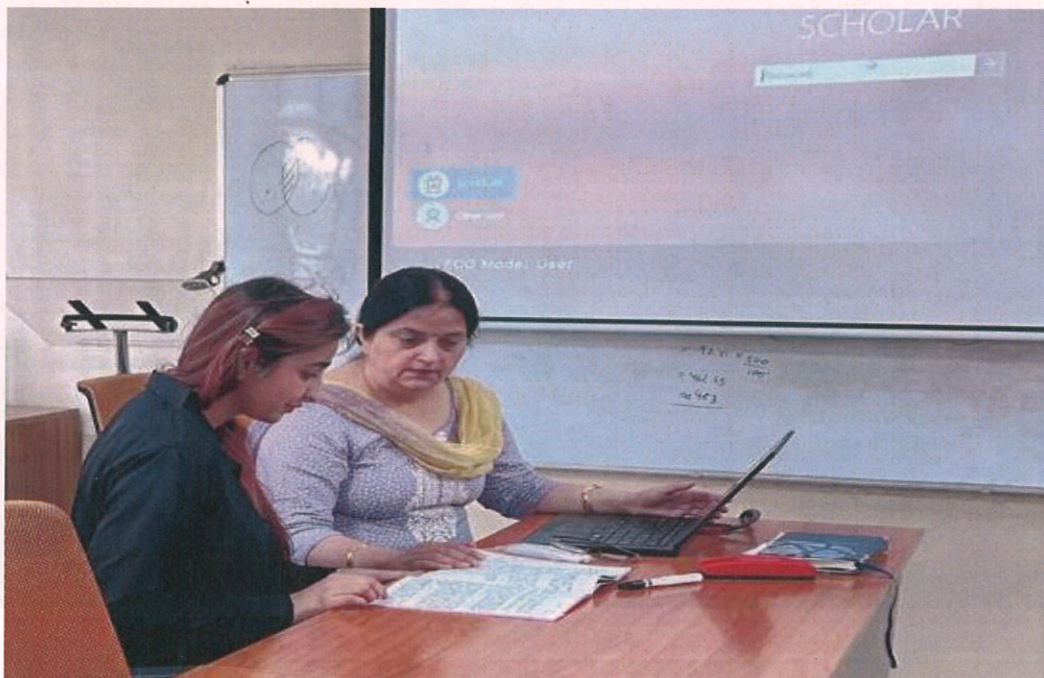
## **BLENDED LEARNING THROUGH MOODLE LMS**



## **SEMINAR PRESENTATION**



## CATERING TO THE LEARNING NEEDS OF THE DIVERSE LEARNERS





## **Remedial and Enrichment Classes**



**Remedial Enrichment Classes of B.Ed. Students in progress**

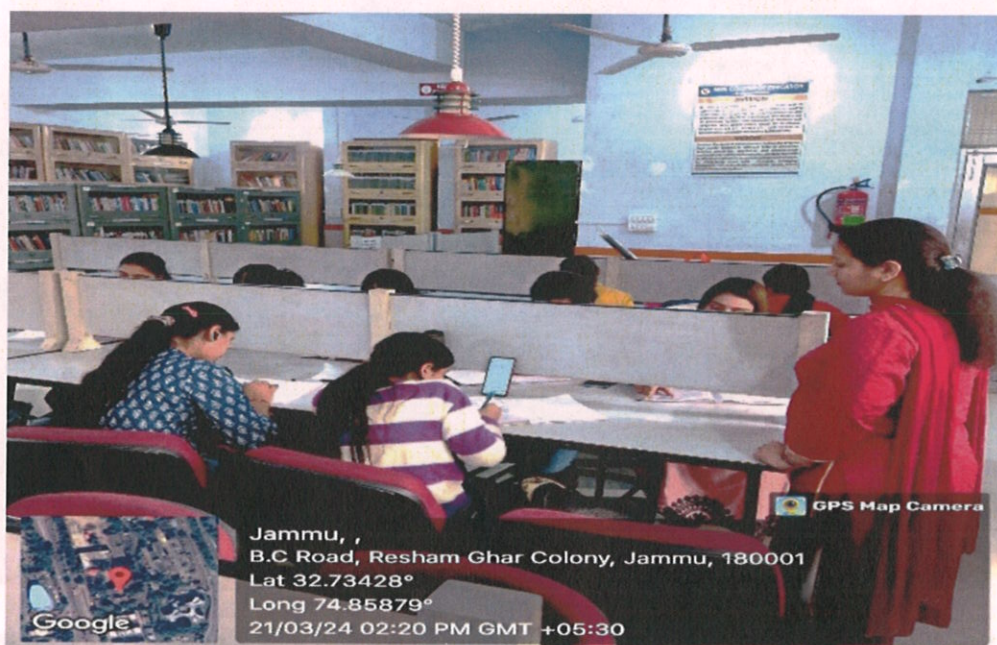
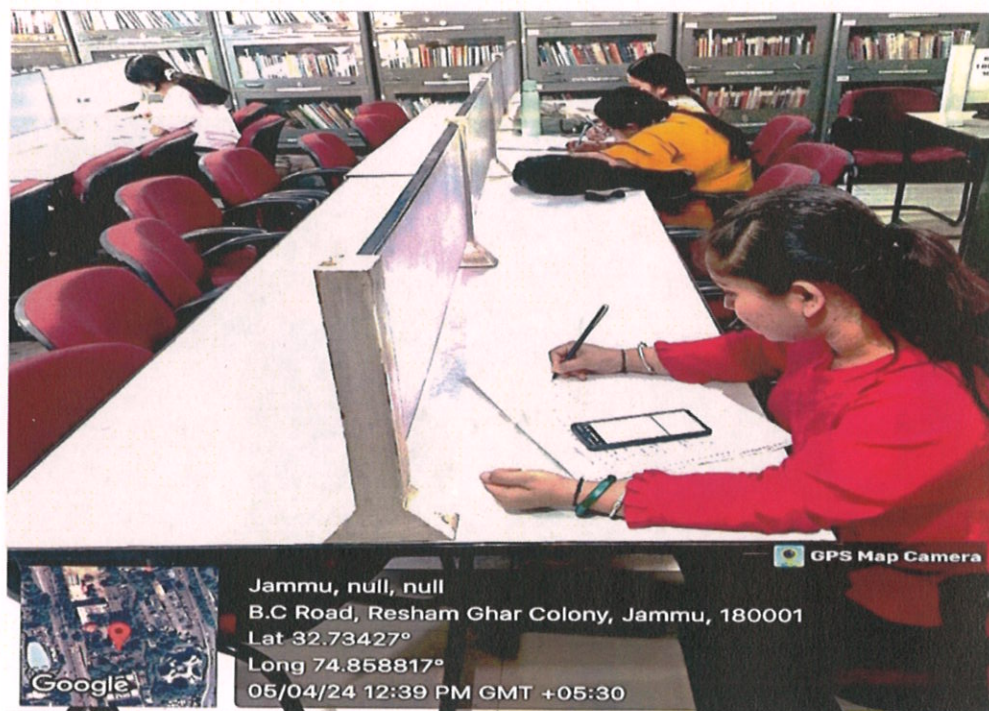


**Students of B.Ed Spl.Edu. (ID) attending Remedial and Enrichment Classes**

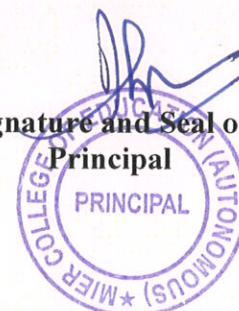




## Students Consulting Library during Remedial and Enrichment Classes



Signature and Seal of the  
Principal







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## **CRITERION II**

### **TEACHING LEARNING AND EVALUATION**

#### **2.3 Teaching-Learning Process**

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students.**

**3. Conduct of Self with colleagues and authorities**

**Schedule of Induction Cum  
Orientation Programme of School of  
Education**





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## Induction Cum Orientation Programme For Students of School of Education

### Programme Schedule

Date: Thursday, November 09, 2023

Venue: Sh. HL Gupta Auditorium

Time: 9:30 am

#### Day 2

S.No.	Sequence of Event	Duration
1.	Motivational Talk by Mrs. Rupa Gupta, Joint Director	9:30 am to 9:45 am
2.	Begin with Belief – An Inspirational Interaction by Mr. Vikrant Mahajan	9:45 am to 10:30 am
3.	Digital Initiatives – a. College ERP, Students Email Accounts and Google Classroom by Prof. Mool Raj, Head, Centre for Educational Technology b. PI360 and LinkedIn by Mr. Pranav Gandotra c. Wi-fi Connectivity Mr. Sanjay Chandel	10:30 am to 11:15 am
4.	Session on Grievance & Redressal Mechanism and Anti Ragging and CASH by Ms. Jasleen Mohial, Coordinator IQAC	11:15 am to 11:25 am
5.	Standing Instructions for Students (Uniform, Leave & Attendance etc.) by Prof. Nishta Rana, Dy. HoD, SoE	11:25 am to 11:35 am
6.	Break	11:35 am to 11:50 am
7.	Display Your Talent	11:50 am to 12:30 pm
8.	Orientation regarding Course Curriculum along with Programme and Course Learning Outcomes	12:30 pm to 1:00 pm
9.	Tour of the Institute by Identified Teachers and student representatives	1:00 pm to 1:30 pm

  
Prof. Adit Gupta  
Principal

No.:MIER/632/2023

Date:30/10/2023

#### Copy to the:

1. Chairperson
2. Joint Director
3. HoD, SoE & SSSH
4. Head, Centre for Educational Technology
5. IQAC



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## **Induction Cum Orientation Programme For Students of School of Education**

### **Programme Schedule**

**Date: Wednesday, November 08, 2023    Venue: HL Gupta Auditorium    Time: 9:30 am**

#### **Day 1**

S.No.	Sequence of Event	Duration
1.	Registration and distribution of MCE folders to Students	9:30 am to 10:00 am
2.	Start of the Programme with MCE Video	10:00 am to 10:05 am
3.	Welcome address by Prof. Adit Gupta, Principal	10:05 am to 10:15 am
4.	Blessings by Dr. Renu Gupta, Chairperson	10:15 am to 10:30 am
5.	Introduction of Students (fun-filled manner)	10:30 am to 11:30 am
6.	Break / Photo Session for Social Media	11:30 am to 11:45 am
7.	Sharing of Experiences by Alumni	11:45 am to 12:15 pm
9.	Address by the HoD, School of Education and Introduction of the Staff of the School of Education	12:15 pm to 12:30 pm
10.	Introduction of Centres, Units & Committees –(Video)	12:30 pm to 12:40 pm
11.	Transforming Lives @ MCE by Prof. Adit Gupta, Principal	12:40 pm to 1:00 pm
12.	Refreshment to the Students	1:00 pm





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## Induction-cum-Orientation Programme

### Programme Schedule

**Date:** Tuesday, January 23, 2024

**Venue:** Conference Room, Admin. Wing, MIER

**Time:** 10:30 am to 2:00 pm

**Class:** M.Ed. and M.Ed. (Spl Edu) Sem-1 Session 2023-25

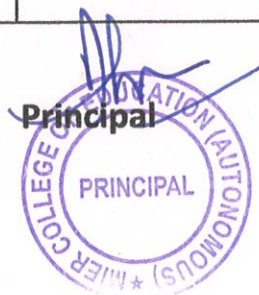
**Compere:** Mrs. Eesha Sharma

S. No.	Sequence of Event	Duration
1.	Registration & Distribution of MCE Folder – (Dr. Bindu Dua & Dr. Behzad Maqbool)	10:30 am to 11:00 am
2.	Start of the Programme	11:00 am
3.	Welcome Address by the Principal, Prof. Adit Gupta	11:00 am to 11:10 am
4.	Introduction of Newly Admitted Students	11:10 am to 11:15 am
5.	Introduction of the Faculty Members	11:15 am to 11:20 am
6.	Motivational Words by Joint Director, Ms. Rupa Gupta	11:20 am to 11:25 am
7.	Blessings by the Chairperson, Dr. Renu Gupta	11:25 am to 11:35 am
8.	Vote of Thanks, Prof. Nishta Rana, HoD SOE	11:35 am to 11:40 am
9.	Introduction of Centres, Units & Committees - A Small Video	11:40 am to 11:45 am
10.	Session on Grievance & Redressal Mechanism and CASH by Ms. Jasleen Mohial, Coordinator IQAC	11:45 am to 11:55 am
11.	Tea Break	11:55 am to 12:05 pm
12.	Code of Conduct for the Students (Uniform, Leave & Attendance etc.) & Selection of Students for different Centre, Committees & Units by Dr. Bharti Tandon)	12:05 am to 12:15 pm
13.	Digital Initiatives – PI360, College ERP, Google Classroom & LinkedIn by Mr. Pranav Gandotra	12:15 pm to 12:45 pm
14.	Round of the Institute (Dr Bindu Dua, Mr Chhottu Ram)	12:45 pm to 01:00 pm
15.	About the M.Ed./M.Ed. Spl (ID) Programme and its Course Scheme	01:00 pm to 2:00 pm
16.	Orientation regarding Course Curriculum along with Programme and Course Learning Outcomes	

*Nishta Rana*  
Head, SoE

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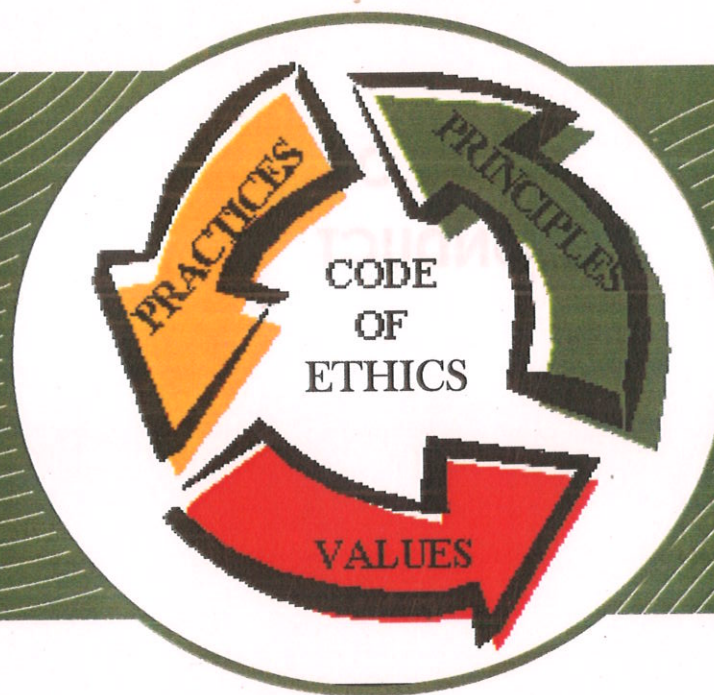
1. Chairperson, MIER
2. Joint Director, MIER
3. Controller of Examinations, MIER College of Education
4. HoD, SSSH, MIER College of Education
5. Mr. B. L. Bhat, Deputy Registrar, MIER College of Education
6. IQAC Team (Ms. Jasleen Mohial & Mr. Pranav Gandotra)
7. IT (Mr. Sanjay Chandel & Mr. Sachin )



# **Copy of Code of Conduct**



# CODE OF CONDUCT



**MIER COLLEGE OF EDUCATION (AUTONOMOUS)**

# **MIER COLLEGE OF EDUCATION**

**Autonomous**

**Recognised by the Govt. of J&K and  
Permanently Affiliated to the University of Jammu  
Accredited by the NAAC with 'A+' Grade**

## **CODE OF CONDUCT**



---

B.C Road, Jammu Ph. 2546078, 2565098 Email: [principal@miercollege.in](mailto:principal@miercollege.in)  
Website: [www.miercollege.in](http://www.miercollege.in)





## CODE OF CONDUCT FOR STUDENTS

The following code of conduct has been established to help students in the college to show courteous behaviour and social etiquette besides adhering to the norms and standards laid down from time to time.

1. Students are expected to evince a high sense of discipline and good behaviour worthy of a reputed co-educational institution during their period of study in the college.
2. All students shall adhere to the curricular framework adopted by the college as per NEP 2020 guidelines.
3. Students are expected to follow the timings, schedule of activities or calendar framed for the college and take part in curricular and co-curricular activities as per instructions of their teachers and authorities.
4. A student is required to appear in all the internal assessment examinations. Failure to appear in these exams or miss them will lead to disciplinary action against the student.
5. Students who do not meet the programme's minimum attendance criteria shall not be allowed to sit in the final examination.
6. No student of the College shall appear in any examination of any University/ Institution as long as he/she is a student of MIER College. However, with prior approval from the college's authorities, they may be allowed to enrol in another program and take its exams concurrently.
7. All students are expected to perform some duties/activities in the College/ Institutional functions like NSS Activities and other socially useful productive work. Refusal to participate in these activities and unwillingness to come for rehearsals etc. before and after college time or during holidays etc. shall be dealt with strictly.
8. Students in the college must wear uniform as prescribed by the college, compulsorily on specified days, functions and during the days when Teaching Practice is on.
9. Students are expected to follow instructions as are notified from time to time. The Head of the Institution can impose a fine, suspend a student and in serious cases, even rusticate or expel him/her from the College. The Head of the Institution is the final authority in all such cases. Strict disciplinary action shall be taken against students



Creating a sense of competition, cooperation, and teamwork through Sports Unit



Signature and Seal of the  
Principal





**Students performing outreach activities to educate people about Safe Driving and Importance of Voting**



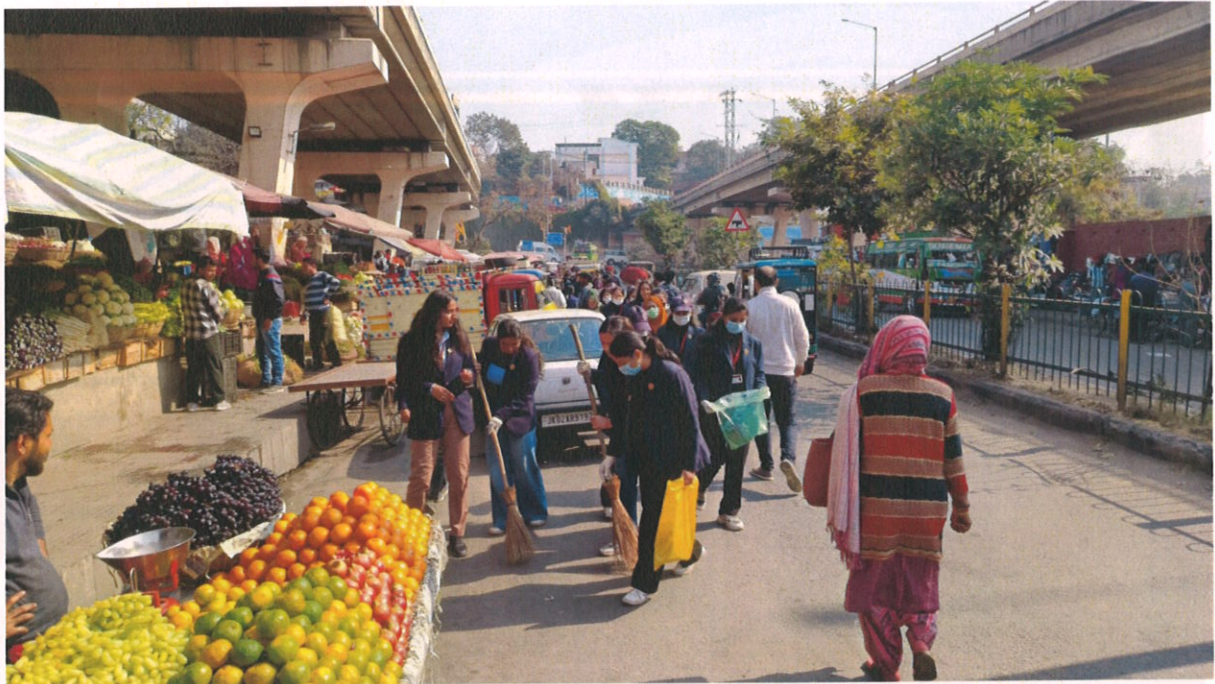


**Students creating awareness about the proper segregation of waste and participating in Protect Our Rivers Campaign**





**NSS volunteers participating in the Cleanliness Drive and Street Play on the Theme  
'Misuse of Social Media'**

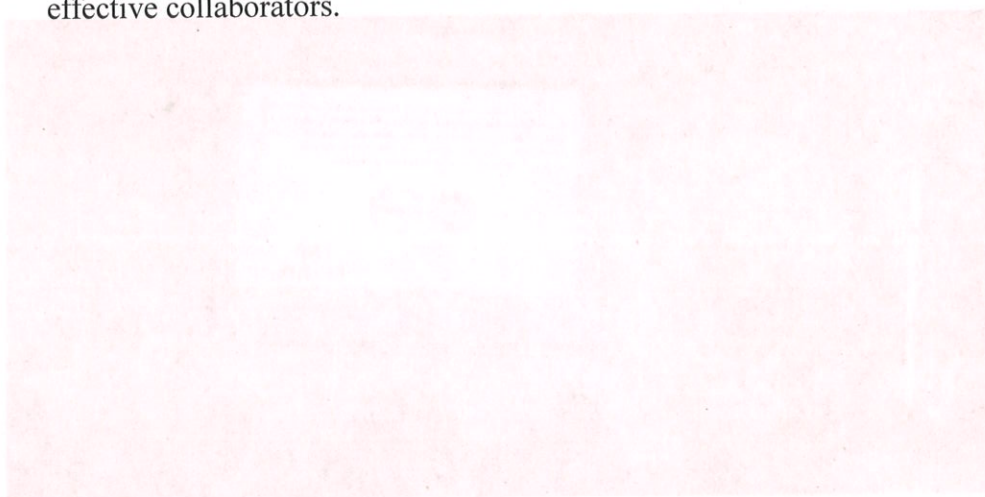




**b) Developing leadership qualities, cooperation, and teamwork through Community-based services, NSS, Environmental, Extension and Sports activities**

A number of NSS, extension, environmental, and sports activities were organised by the different units of the college. These served as fertile grounds for nurturing cooperation, teamwork, and leadership in students.

Participating in these community-based services (NSS, environmental, extension), and sports activities equipped students with leadership, teamwork, and cooperation skills. Engaged in planning, executing, and organizing, students explored various facets of leadership and team dynamics. They gained awareness of diverse responsibilities, fostering growth in leadership acumen and teamwork spirit. Such multifaceted engagements moulded students into adept leaders, proficient communicators, and effective collaborators.







# MIER COLLEGE OF EDUCATION (AUTONOMOUS)

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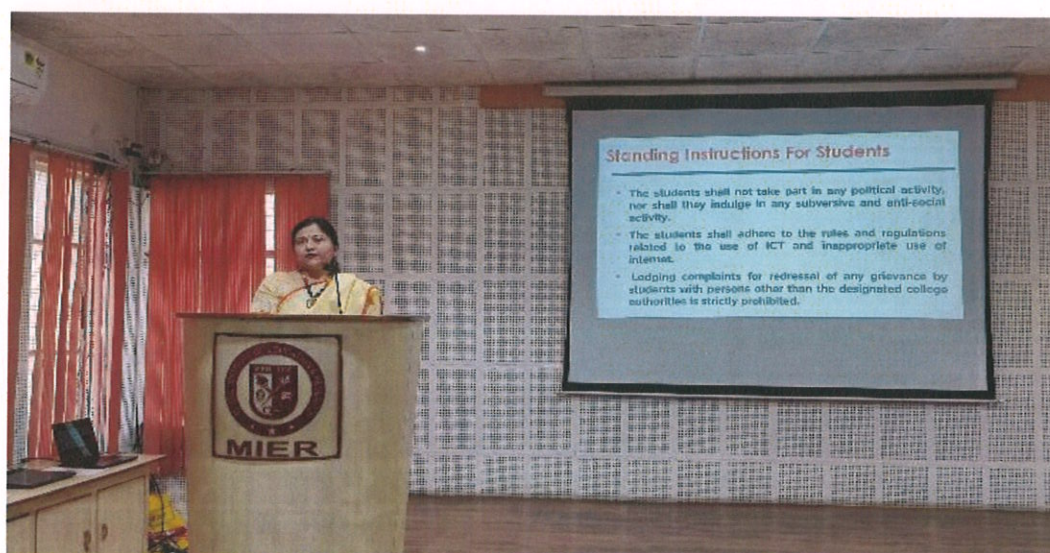
## 3. Conduct of self with colleagues and Authorities

### a) Awareness of vision, mission, core values and code of conduct

During the induction cum orientation Programme for the new students of B.Ed., B.Ed. Spl.Edu. (ID), M.Ed. and M.Ed. Special Education (ID) for the session, 2023-25 essential guidelines were given to students by the IQAC Coordinator and Head SOE in areas such as vision, mission, core values, students' code of conduct, prevention of ragging, and Sexual Harassment along with general disciplinary guidelines.



## Orientation on Grievance and Redressal Mechanism and Anti Ragging and Sexual Harassment



## Standing instructions for students on Code of Conduct and Ethical Behaviour

**Photographic evidence of Conduct of  
Self with Colleagues and Authorities**



# **Report of Life Skill Programme**



## MIER COLLEGE OF EDUCATION (Autonomous)

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### REPORT OF LIFE SKILLS PROGRAMME

The College conducted a "Life Skills" programme for the students of the School of Education (SOE) and the School of Social Sciences and Humanities (SOSSH) to inculcate in the students both personal and professional skills in the areas of-

- Effective Communication
- Personality Development
- Life Skills and Academic Skills
- Career Skills- Resume Building
- Digital Literacy

The following modules were covered during the sessions:

S.No.	Description	Resource Person	Dates
1.	Communication Skills Workshop	Mrs. Maneka Khanna	<ul style="list-style-type: none"><li>• 23/11/23-13/12/23</li><li>• 20/3/24 – 03/4/24</li></ul>
2.	Transformative "Personality Development" Workshop	Mrs. Abha Choudhary	<ul style="list-style-type: none"><li>• 19/12/23-22/12/23</li></ul>
3.	Life Skills and Academic Skills Development Workshop	Mr. Sumit Dutta	<ul style="list-style-type: none"><li>• 15/1/24 – 19/1/24</li></ul>
4.	Career Skills- Resume Building Workshop	Mr. Ankur Singhal	<ul style="list-style-type: none"><li>• 28/8/23</li></ul>
5.	Digital Literacy Skills Workshop	Mrs. Rohini Sharma Mr. Sanjay Chandel	<ul style="list-style-type: none"><li>• 20/3/24 – 27/3/24</li></ul>



## **Brief report of each workshop:**

### **1. Communication Skills Workshop**

English communication skills workshop integrates grammar, vocabulary, listening, speaking, reading, pronunciation, and writing — all in an engaging and interactive activity.

The resource person focused on fluency in different areas of English through activities that emphasize oral and written expression. The workshops included:

- Discussion, brainstorming and debates
- Group work and tasks
- Communication exercises
- Reading and listening comprehension exercises
- Vocabulary and written exercises
- Grammar exercises
- Conversation techniques
- Role-playing

### **Learning Outcomes Achieved:**

Students were able to:

1. Understand the techniques of effective listening
2. Comprehend common phrases, short dialogues, correct pronunciation and expressions.
3. Read and make use of the texts more effectively.
4. Utilize reading skills to improve their speaking and writing skills.
5. Improve fluency while speaking.
6. Write varied contexts like E-mails, Resumes and Reports.

### **Students' Feedback:**

Students' feedback was collected online through a feedback form created to ascertain the effectiveness of the trainer and the workshop.

### **About the course and its contents:**

- The students found the course content appropriate according to their needs.
- The content designed was according to the language level of the students.
- It covered all four language skills i.e., Listening, Speaking, Reading and Writing.

### **About the trainer/resource person:**

- The resource person was well prepared and conducted the classes effectively and efficiently with a variety of activities.

### **Suggestions:**

- Learners were keen to have more such workshops and for a longer duration

## **2. Transformative "Personality Development" Workshop**

The four-day workshop delved into multifaceted aspects of personality development, covering topics such as effective communication, self-confidence enhancement, professional etiquette, and personal branding. Through a series of interactive sessions, role-playing activities, and practical exercises, students were equipped with practical skills and insights essential for their holistic growth.

### **Learning Outcomes Achieved:**

#### **1. Increased Self-Confidence:**

- Through self-assessment exercises and constructive feedback, students gained a deeper understanding of their strengths and weaknesses.
- They learned strategies to overcome self-doubt and present themselves with confidence.

#### **2. Professional Etiquette Mastery:**

- The students acquired knowledge of appropriate professional behaviour in different settings, including workplace environments and formal gatherings.
- They learned etiquettes related to punctuality, attire, and demeanour, enhancing their professional image.

#### **3. Personal Branding Skills:**

- Students explored methods to identify and articulate their unique strengths and values.
- They developed strategies to differentiate themselves positively and create a compelling personal brand.

### **Students' Feedback:**

Students' feedback was collected online through a feedback form created to ascertain the effectiveness of the trainer and the workshop.

### **About the workshop and its contents:**

- The interactive nature of the workshop, including role-playing activities and practical exercises, made the learning experience of the students dynamic and enjoyable.
- The content designed was according to their interest and need.

### **About the trainer/resource person:**

- The trainer demonstrated a deep understanding of the subject matter and facilitated engaging sessions that encouraged active participation from all attendees.

### **Suggestions:**

- Providing students with access to additional resources, such as reading materials, online courses, or networking opportunities, would facilitate ongoing learning and development beyond the workshop.



### **3. Life Skills and Academic Skills Development Workshop**

The workshop's primary focus was to empower future educators with effective problem-solving strategies, techniques to enhance mental health and wellbeing, and tools for stress management and coping mechanisms. Mr. Sumit Dutta employed a participatory, interactive, experiential, and dynamic approach to provide participants with hands-on experiences, offering practical insights and tools to benefit them both personally and professionally. Sessions were dedicated to identifying and resolving academic challenges, encompassing issues such as time management, study skills, procrastination, anxiety, adapting to new environments, motivation, and technology challenges.

#### **Learning Outcomes Achieved:**

##### **1. Enhanced Mental Health and Wellbeing:**

- Through practical exercises and discussions, students developed a deeper understanding of mental health and learned strategies for self-care and stress management.
- They acquired tools to enhance resilience, cope with stressors, and maintain overall wellbeing in academic and professional settings.

##### **2. Improved Stress Management and Coping Mechanisms:**

- Students learned practical techniques for managing stress and coping with academic and personal pressures.
- They gained insights into identifying stress triggers and implementing effective coping strategies to maintain balance and productivity.

##### **3. Academic Skills Development:**

- Students acquired essential academic skills such as time management, study techniques, and goal setting.
- They learned strategies to overcome common academic challenges such as procrastination, anxiety, and adapting to new environments.

#### **Students' Feedback:**

Students' feedback was collected online through a feedback form created to ascertain the effectiveness of the trainer and the workshop.

#### **About the workshop and its contents:**

- The sessions were well-structured and covered a wide range of topics.
- Each session provided actionable takeaways that the students can immediately apply in their academic and personal life.

#### **About the trainer/resource person:**

- His participatory, interactive, and dynamic approach made the sessions engaging and enriching.
- The strategies and techniques shared by the resource person have equipped the students with the necessary skills to overcome obstacles such as time management issues, study-related anxieties, and difficulties in adapting to new academic environments.

#### **Suggestions:**

- Providing opportunities for one-on-one consultations or follow-up sessions with a counselor could help the students to tailor the strategies learned to their specific needs.

#### **4. Career Skills- Resume Building Workshop**

The workshop focused on the objectives of helping students acquire career skills and fully pursue to partake in a successful career path. The workshop was designed to assist students in crafting compelling and professional resumes that effectively showcase their skills, experiences, and accomplishments. Led by experienced career advisor, Mr Ankur Singhal, Co-Founder at CV Owl the workshop provided practical guidance to empower students to create resumes tailored to their career aspirations and target positions.

#### **Learning Outcomes Achieved:**

##### **1. Understanding Resume Structure:**

Students gained a clear understanding of the key components of a resume, including the header, summary or objective statement, work experience, education, skills, and additional sections such as certifications and volunteer work.

##### **2. Tailoring Resumes to Specific Roles:**

Students learned the importance of customizing resumes for different job applications. They acquired skills in aligning their qualifications, experiences, and achievements with the requirements of specific roles, increasing their chances of catching the attention of hiring managers.

##### **3. Formatting and Design Guidelines:**

Students received practical guidance on resume formatting and design principles. They learned about appropriate font styles, sizes, spacing, and layout choices to create visually appealing resumes that stand out.

#### **Students' Feedback:**

Students' feedback was collected online through a feedback form created to ascertain the effectiveness of the trainer and the workshop.

#### **About the workshop and its contents:**

- The workshop content was comprehensive and well-structured, covering essential aspects of resume building in a clear and organized manner.

#### **About the trainer/resource person:**

- The trainer demonstrated a commendable level of expertise and professionalism throughout the session.



#### **Suggestions:**

- **In-Person Interaction:** the students suggested to conduct the workshop in person where participants can interact face-to-face with the trainer and fellow attendees. This allows for more immediate feedback and a more dynamic learning environment.

### **5. Digital Literacy**

A comprehensive workshop on Digital Literacy was organized for students to enhance their proficiency in various digital tools and platforms. The workshop aimed to equip students with essential skills in Microsoft Word and Excel, document conversion, Google Docs and Drive, virtual communication platforms like Google Meet, Zoom, Skype, as well as introduce them to the basics of Artificial Intelligence (AI), Canva, Picxart, and Quillbot.

#### **Learning Outcomes Achieved:**

##### **1. Proficiency in MS Word and Excel:**

Students gained proficiency in creating, formatting, and managing documents and spreadsheets using Microsoft Word and Excel, enabling them to effectively handle various academic and professional tasks.

##### **2. Document Conversion Skills:**

Students acquired the ability to convert documents into different file extensions, ensuring compatibility and accessibility across multiple platforms.

##### **3. Collaborative Work with Google Docs and Drive:**

Through practical demonstrations, attendees learned to collaborate efficiently using Google Docs and Drive, enabling seamless document sharing, editing, and real-time collaboration.

##### **4. Understanding of Artificial Intelligence (AI):**

Students gained basic knowledge and insights into Artificial Intelligence (AI), including its applications, impact, and significance.

#### **Students' Feedback:**

Students' feedback was collected online through a feedback form created to ascertain the effectiveness of the trainer and the workshop.

#### **About the course and its contents:**

- The students found the course content appropriate according to their needs.
- It covered all basic knowledge about MS Office, Google Docs, Sheets, forms and the use of AI.

#### **About the trainer/resource person:**

- The resource persons were knowledgeable and conducted both theory and practical sessions effectively.

#### **Suggestions:**

- Time duration of the workshop can be increased for better hands-on practice.
- The session should include insights into virtual communication platforms like Google Meet, Zoom, and Skype.



## SNAPSHOTS OF DIFFERENT SESSIONS

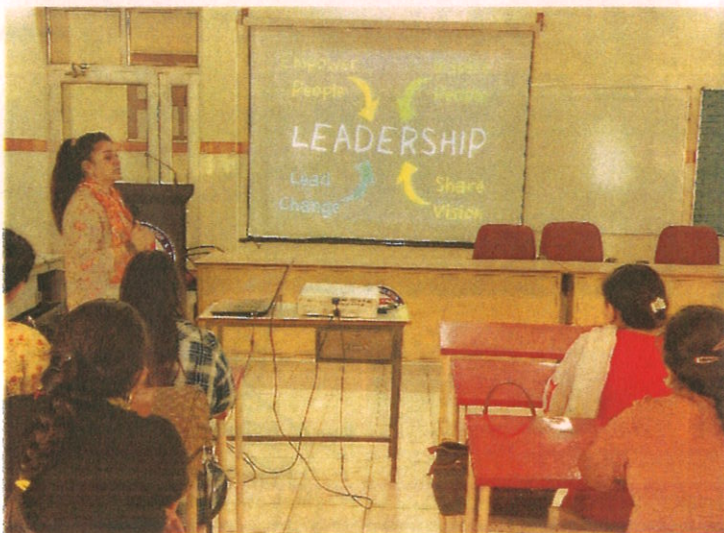
### Communication Skills



### Personality Development Workshop



### Leadership and Management Skills





## Life Skills and Academic Skills Development Workshop



## Career Skills



## Digital Literacy



*Jasleen Mohial*  
Ms. Jasleen Mohial  
Coordinator, IQAC

*Prof. Aditi Gupta*  
Principal  
Principal  
MIR COLLEGE OF EDUCATION (AUTONOMOUS) \*  
PRINCIPAL





**MIER College of Education (Autonomous)**

**Accredited by the NAAC with 'A+' Grade**

## **CRITERION II**

### **TEACHING LEARNING AND EVALUATION**

#### **2.3 Teaching-Learning Process**

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students.**

**4. Balancing home and work stress**



# **Photographic evidence of Balancing Home and Stress**



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### **4. Balancing Home and Work Stress**

#### **a) Stress-busting through Sports, Picnics, College festival and fresher Party**

Co-Curricular committee and Sports unit organized different sports activities, picnics, fresher party and college festival to promote students' holistic development, physical and mental well-being, and stress management in which students showed great enthusiasm. Students were guided to develop a deeper connection with their inner selves, enabling them to better cope with the challenges of life.

#### **Glimpses of Sports Activities**







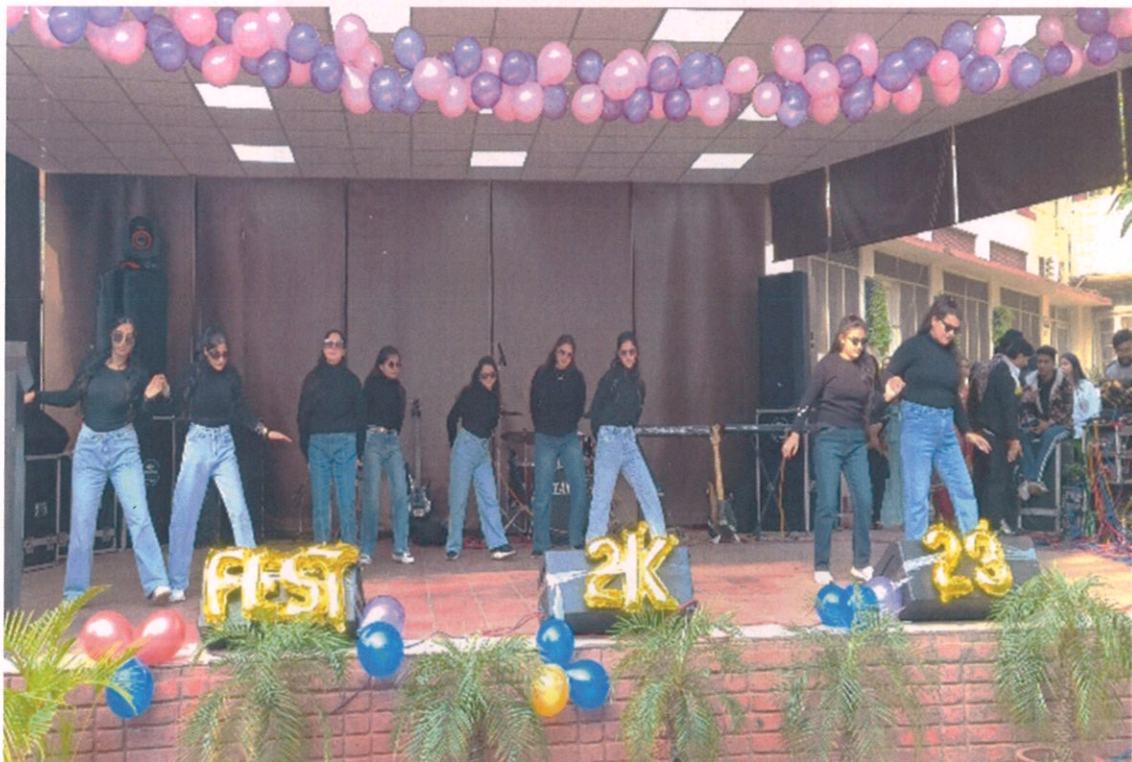


## **Picnics and Adventure Camps**



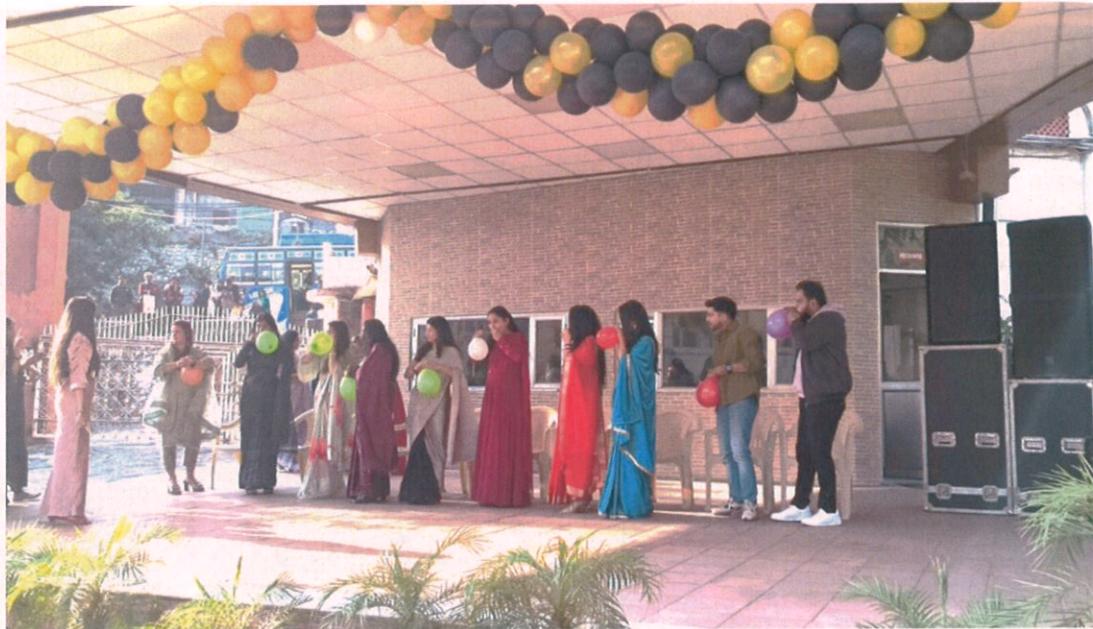


## MIER FIESTA – The College Festival





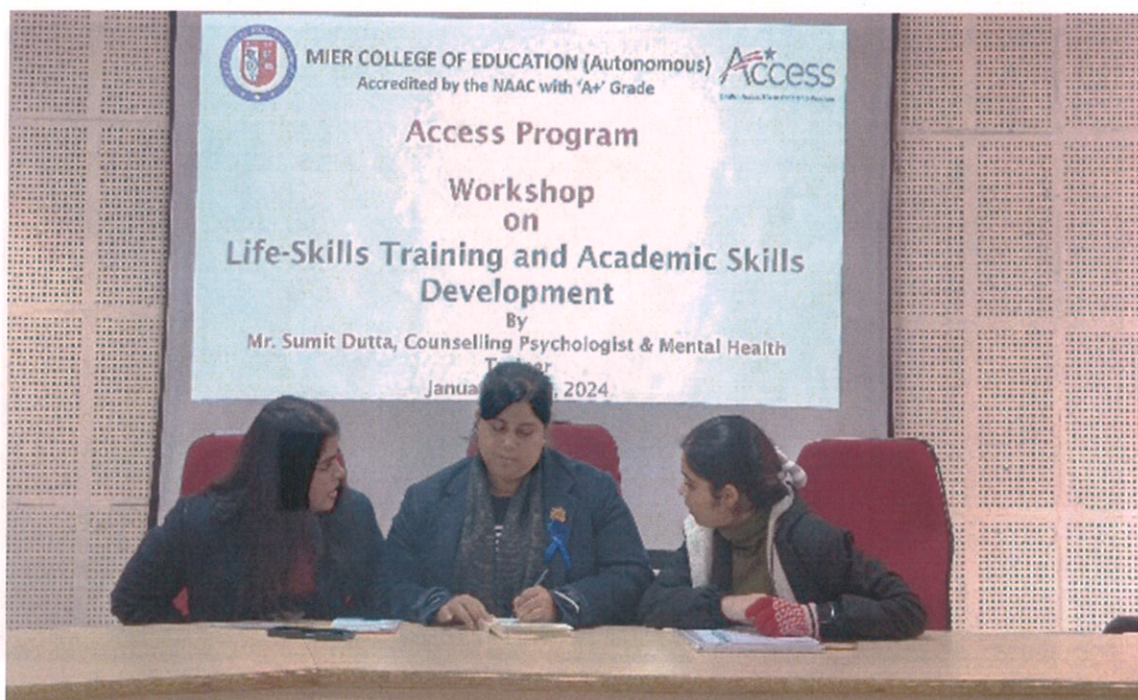
## Fresher's Party





## b) Developing Life Skills

### Fun-filled Personality Development and Life Skills Workshop

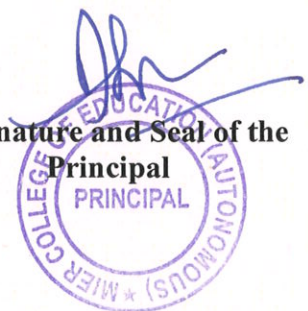




## Guest lecture on Stress Management



Signature and Seal of the  
Principal







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## **CRITERION II**

### **TEACHING LEARNING AND EVALUATION**

#### **2.3 Teaching-Learning Process**

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students.**

**5. Keeping oneself abreast with recent developments in education and life**

**Photographic evidence of  
Keeping oneself abreast  
with Recent developments  
in Education and Life**





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### **5. Keeping Oneself Abreast with Recent Developments in Education and Life**

- a) **An orientation Programme on the topic “Preparation of Research Proposal” for the students of M.Ed. Sem. III Session 2022-24 on 20<sup>th</sup> July 2023 by Prof. Nishta Rana**



- b) **An orientation Programme on the topic “Preparation of a Research Paper” for the students of M.Ed. Sem. III Session 2021-23 on 28<sup>th</sup> July 2023 by Prof. Nishta Rana**





- c) **International Conference on “Open and Digital Learning: Prospects and Challenges” (16-12-2023) organized by MIER College of Education.**



- d) **Workshop on Use of SPSS for Data Analysis: 2-day Workshop was Organised for M.Ed. Semester III students for using SPSS on April 16 and 17, 2024 .**





**e) Research Mentorship programme on 30<sup>th</sup> January 2024 for the Students of M.Ed.  
Sem III Session 2022-24**



**f) Workshop on using Mendely for reference writing for the students of M.Ed. Sem. III  
Session 2022-2024 on 28<sup>th</sup> Feb.2024**

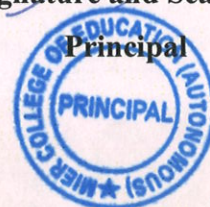




g) Orientation on MOOCs for the students of M.Ed. IIIrd Sem. Session 2021-23 on  
25-8-22

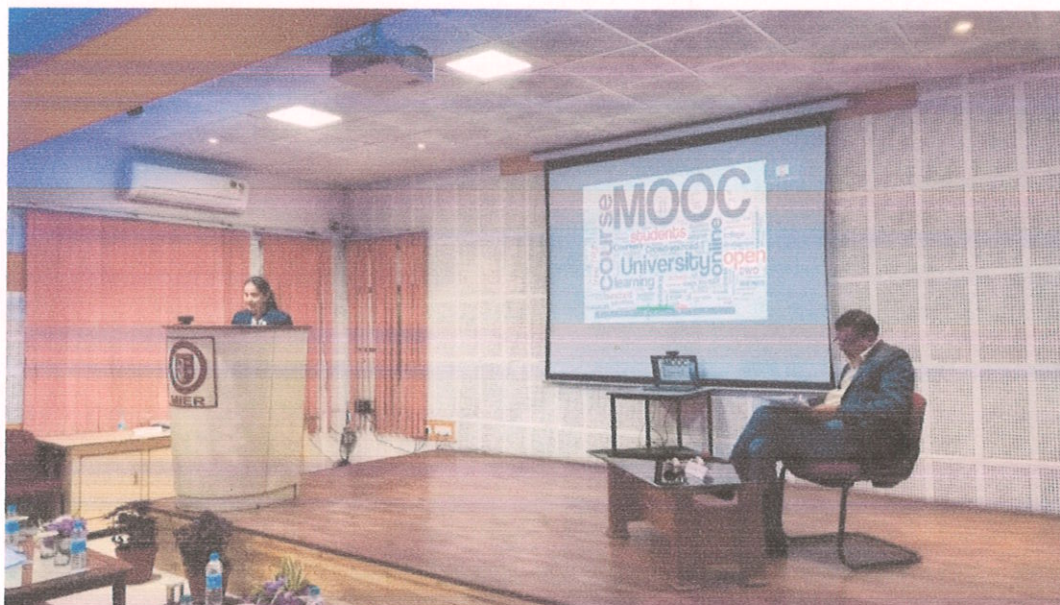


Signature and Seal of the  
Principal





**h) Students of M.Ed. and B.Ed. Spl. Education (ID) participated and presented paper in one-day International conference on “Open and Digital Learning : Prospects and Challenges on Dec.16,2023”**



Seal and signature of the  
Principal



# Certificates





# AMITY UNIVERSITY

UTTAR PRADESH

AMITY INSTITUTE OF EDUCATION

National Seminar: Bharat as Vishwa Guru Series

on

"Re-conceptualizing Teacher Education: A Vision of NEP-2020"

## Certificate of Appreciation

This Certificate is awarded to Ms. Sonika Devi from MIER College, Jammu for presenting a paper entitled, 'Inclusive and Quality Learning: Empowering Bharat as Vishwa Guru' during the National Seminar on "Re-conceptualizing Teacher Education: A Vision of NEP-2020" organized by Amity Institute of Education, at Amity University Uttar Pradesh.

Dr. Pallavi Kaul  
Convener, Amity Institute of Education  
Amity University, Uttar Pradesh

Dr. Neetu Mishra Shukla  
Convener, Amity Institute of Education  
Amity University, Uttar Pradesh

Prof. (Dr.) Alka Mudgal  
Head, Amity Institute of Education  
Amity University, Uttar Pradesh

March 19<sup>th</sup> 2024



# SRI GURU TEGH BAHADUR KHALSA COLLEGE

MAHANADDA, NAGPUR ROAD, JABALPUR (M.P.)

(A Minority Institute / ISO Certified 9001:2015)

Department of Education

&

M.P. Chapter of Council For Teacher  
Education Foundation

15<sup>th</sup> & 16<sup>th</sup> March 2024



## 37<sup>th</sup> ANNUAL NATIONAL CONFERENCE

### *Certificate of Participation*

*This is to certify that*

Mr. Dinesh Singh

*from*

MIER College of Education, Jammu

*has participated in National Conference on "NEP-2020 : Transformative Reforms and Implementation in School & Higher Education" as*

Student

*He/She has presented paper entitled* Effective Pedagogy Application in School and Higher Education

*during this conference.*

Dr. K.M. Bhandarkar  
National President, CTEF

Dr. Shashi Dubey  
Convenor

Dr. Sandhya Kosta  
Co-ordinator

Dr. R. S. Chandok  
Principal  
Chairman, MP Chapter, CTEF



# SRI GURU TEGH BAHADUR KHALSA COLLEGE

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(A Minority Institute / ISO Certified 9001:2015)

Department of Education

&

M.P. Chapter of Council For Teacher  
Education Foundation

15<sup>th</sup> & 16<sup>th</sup> March 2024



## 37<sup>th</sup> ANNUAL NATIONAL CONFERENCE

### *Certificate of Participation*

*This is to certify that*

Ms. Sandeep Kour

from MIER College of Education, Jammu & Kashmir

has participated in National Conference on "NEP-2020 : Transformative Reforms and Implementation in School & Higher Education" as Student

He/She has presented paper entitled NEP 2020: A Catalyst for Holistic Skill Development Across Educational Spheres and Beyond

during this conference.

Dr. K.M. Bhandarkar  
National President, CTEF

Dr. Shashi Dubey  
Convenor

Dr. Sandhya Kosta  
Co-ordinator

Dr. R. S. Chandok  
Principal  
Chairman, MP Chapter, CTEF





# DAV COLLEGE OF EDUCATION, ABOHAR

Under DAV College Managing Committee, New Delhi  
Affiliated to Panjab University, Chandigarh, Permanently Recognised by NCTE  
Recognised by UGC under Section 2 (f) & 12 (B)



## Two Days National Seminar

On

## Inclusive Education: Rhetoric to Reality

2<sup>nd</sup> & 3<sup>rd</sup> February, 2024

Sponsored by ICSSR North - Western Regional Centre, Panjab University, Chandigarh

This is to certify that Prof./Dr. /Mr. /Ms. Sonika Devi from

MIER College of Education, Jammu has

participated in Two Days National Seminar on the theme "Inclusive Education: Rhetoric to Reality" organized

by D.A.V. College of Education, Abohar and presented a paper titled Inclusive

Education : Rhetoric to Reality

*Reema*



*Dr. Vijay Grover*  
Dr. Vijay Grover





Sadhana Education Society's  
Smt. Kapila Khandvala College of Education (Autonomous)  
Relief Road, Santacruz (W), Mumbai-400054

# Certificate

This certificate is awarded to

*Ms. Amanpreet Kaur*

for paper presentation

Access, Diversity, Inclusion and its Challenges in Indian  
Education System

at the International Seminar cum Workshop on  
"Envisioning Inclusion: Transforming Vision into Reality "  
organized by

Smt. Kapila Khandvala College of Education on 19th & 20th January, 2024.

Dr. Jayashree Inbaraj  
Principal

Dr. Smita Gupta  
Convener

Mrs. Deepali Sarode  
Convener





# MIER COLLEGE OF EDUCATION

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## CERTIFICATE

One-Day International Conference on

**Open and Digital Learning: Prospects and Challenges**

December 16, 2023

This is to certify that ..... **Ms. Amanpreet Kaur, P.G. Student** .....

from ..... **MIER College of Education (Autonomous)** .....

participated / contributed a paper entitled ..... **Best Practices in Open and Digital Learning Around** .....  
the World .....

in the above Conference.

*Nishta Rana*

**Prof. Nishta Rana**  
Conference Convener

**Prof. Adit Gupta**  
Principal





# MIER COLLEGE OF EDUCATION

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## CERTIFICATE

One-Day International Conference on

### Open and Digital Learning: Prospects and Challenges

December 16, 2023

This is to certify that Ms. Sonika Devi, PG Student  
from MIER College of Education (Autonomous), Jammu  
participated / contributed a paper entitled Open and Digital Learning Initiatives Shaping Education  
in India  
in the above Conference.

*Nishta Rana*

Prof. Nishta Rana  
Conference Convener

*Adit Gupta*

Prof. Adit Gupta  
Principal





# MIER COLLEGE OF EDUCATION

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## CERTIFICATE

One-Day International Conference on

Open and Digital Learning: Prospects and Challenges

December 16, 2023

This is to certify that Mr. Dinesh Singh, M.Ed. Sem. III

from MIER College of Education (Autonomous)

participated In the above mentioned conference

*Nishta Rana*

Prof. Nishta Rana  
Conference Convener

Prof. Adit Gupta  
Principal





# MIER COLLEGE OF EDUCATION

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## CERTIFICATE

One-Day International Conference on

**Open and Digital Learning: Prospects and Challenges**

December 16, 2023

This is to certify that ..... Ms. Sandeep Kour, P.G. Student

from ..... MIER College of Education (Autonomous)

participated / contributed a paper entitled ..... MOOCs : Platform for Open and Digital Learning

..... Around the World

in the above Conference.

*Nishta Rana*

**Prof. Nishta Rana**  
Conference Convener

*Adit Gupta*

**Prof. Adit Gupta**  
Principal