

 MIER College of Education (Autonomous) Accredited by the NAAC with 'A+' Grade	Monthly Report of Centre for Educational Technology	QF No.: 098C Revision: Month: October 2022
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1. Details of Extension Lecture / Orientation / Workshop / Training Programmes Conducted

S. No.	Date	Activities Conducted	Topic	Resource Person	Target Group	Remarks
1.	10,14,18,21,27/10/2022	<ul style="list-style-type: none"> How to plan a blended learning course Develop a Moodle-enabled blended learning course with learning resources, including OER Create interactive and collaborative activities using Moodle forum Assess students' performance using Moodle assignment and quiz & provide feedback Track learner progress and download activity completion reports 	Workshop on Preparation of MOOCS using Moodle	Dr. Mool Raj	PG & UG staff members	-
2.	Full Month	Introduction to Computer, evolution of computer devices, basic components of computer system and their interconnections, concepts in hardware, software: purpose and types of software, operating system	Information Technology, UG-103	Mr. Rajan Slathia	BA-Psychology (Hons.), SEM-I Students	-

?
 you mean as a class teacher
 every day resource person?
 or
 course?

Objective Evidence in MIERPICS Folder <https://miercollege.moodlecloud.com/login/index.php> <https://classroom.google.com/u/0/>

2. ERP Updation Detail

a. Sonet ERP

S. No.	Item Description	Date of Updation	Remarks
Finance			
1.	Student eligibility and merit basis concession applied, credit note applied as per desired students from admission team's request and day book report, miscellaneous payment, new admission number updating issue and other report issues resolved	06,07,13,15,17,20,21,28,29,31/10/2022	-
Admission			
2.	Admission reports, Enquiry management, filters, document, registration management, student online registration on mobile issue and other issues resolved	01,03,06,17,21,29/10/2022	-
Examination			
3.	<ul style="list-style-type: none"> ● Pending Examination issues resolved ● B.Ed. Sem-III, B.Ed.-Spl. -Sem-IV Tabular Report modified as per our format ● B.Ed.-Sem-I TR generated and B.Ed.-Spl. Sem-IV B.Ed.-Sem-III issues resolved ● Examination B.Ed. Spl. Sem-Sem-II & II TR verified with Mr. Umesh ● B.Ed.-Sem-III TR prepared and verified ● Batch scheme mapped of BA- Sem-II & M.Ed.-Sem-IV for all subjects ● Internal marks verified & updated with Dr. Monika for B.Ed.-Sem- II ● Guidance & counselling diploma external marks updated with Mr. Umesh ● Internal marks correction settings updated 	01,03,07,17,18,19,20,21,28,29,30,31, /10/2022	-

3. Maintenance / Upgradation Details


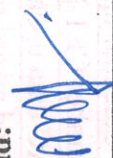
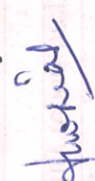

S. No.	Name of Activity	Date of Updation	Remarks
1.	Hardware maintenance to all UG, PG classrooms, Model Academy, Humming bud school and CET Centre for smooth function of all ICT instruments (by Mr. Sanjay Vishwakarma)	Full Month	-
2.	Cross-verified, updated mike instrument list for repairing	19,20,21/10/2022	-
3.	Repaired landline telephone instrument at Ext. No-237,206,262 (by Mr. Sanjay Vishwakarma)	06,07,11,31/10/2022	-

4. Technical Services / Support Provided

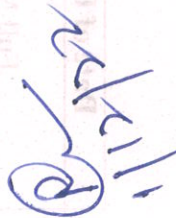
S. No.	Date	Area	Occasion / Problem	Remarks
1.	01/10/2022	ICT & AV supported	Blood Donation program of Model Academy School in B.Ed. Hall	-
2.	06/07/10/2022		Teaching Practice in Model Academy School	-
3.	10/10/2022		Collaboration play program of Model Academy School in B.Ed. Hall	-
4.	12,23,14/10/2022		BA Induction Program in B.Ed. Hall	-
5.	17/10/2022		Theatre class in in B.Ed. Hall	-
6.	18/10/2022		Interhouse Social Science Quiz program of Model Academy School in B.Ed. Hall	-
7.	19 to 31/10/2022		Dance rehearsal of Model Academy School students in B.Ed. Hall	-
8.	28,29,31/10/2022		All college software's working process meeting in committee room with Chairperson	-
9.	29/10/2022		Sports program of Model Academy School in canteen ground	-
10.	15,16/10/2022		CET Calendar updated	-
11.	19,20,21/10/2022		September CET Monthly report prepared	-
12.	28,29,30/10/2022		NAAC data updated	-
13.	01,03,07/10/2022		Updated award roll of BDE-204, 205 theory and practical	-

Additions in Equipment if any: NIL

5. Any Other: NIL

Prepared by: In-charge CET Date: 15/11/2022	CET Head:	Verified By: In-charge, IQAC	Approved by: Principal Date:
			 15/11/2022

- CET should carry more academic activities like lecture series on ICT based topics with hands on experiences for faculty and students by outside experts.
- Its high time to organise a national conference on technological strength in the area.
- Show Case MIER's strength in the area.


11/12/22