



MIER College of Education (Autonomous)
Accredited by the NAAC with 'A+' Grade

Monthly Report
of
Centre for Educational Technology

QF No.: 098C
Revision:
Month: October 2021

1. Details of Extension Lecture / Orientation / Workshop / Training Programmes Conducted

S. No.	Date	Activities Conducted	Topic	Resource Person	Target Group	Remarks
1.	-	-	-	-	-	-

Objective Evidence in: MIERPICS Folder _____

2. Website & Academia ERP Updation Details

a. Website (Updated by Website In charge Mrs. Rohini Sharma)

S. No.	Item Description	Date of Updation	Remarks
1.	Uploaded Advertisement of new course Diploma in Guidance and Counseling	01-10-2021	-
2.	Uploaded Advertisement of Job for Assistant Professor in Psychology	12-10-2021	-
3.	Uploaded Application form of Job for Assistant Professor in Psychology		-
4.	Uploaded Eligibility for the Job of Assistant Professor in Psychology		-
5.	Applied Link of B.A (Hons. Psychology) with NoPaperform page		-
6.	Deleted scroll of Admission in Diploma course from home Page	16-10-2021	-
7.	Combined different scrolls for admission in one main scroll		-
8.	Updated code and link of landing page in Website admin panel for access		-
9.	Added link to admission online page in Admission Tab	25-10-2021	-

b. Academia ERP/ Camu ERP/Sonet ERP

S. No.	Item Description	Date of Updation	Remarks
Finance			
1.	Total 13 Student concession/scholarships applied by Mrs. Rohini and Mr. Rajan wrt to different course students	Full month	-
2.	Resolved issues of fee team, as daybook and other reports are not working	05,06,12,21,22,27,28/ 10/2021	Now resolved
3.	Hands on session provided to Mr. Aman on how to apply old dues and generate for guidance & counseling course 2020 in ERP	27/10/2021	-
Admission			
4.	Resolved issues of inquiry application in ERP under admission module	21,22,28/10/2021	-
Academics & Administration			
5.	Updated new course BA settings i.e.-Institute permissions, Qualification mapping, student mandatory and optional document mapping for admission form, category mapping by Mr. Rajan & Mrs. Rohini	05/10/2021	-
6.	Updated BA honors-fee registration, academics, category set up etc.	21,28/10/2021	-
7.	Create Time Table for B.Ed.-III Sem. B.Ed. Spl. Edu. -III Sem.	29/10/2021	-

3. Maintenance / Upgradation Details

S. No.	Name of Activity	Date of Updation	Remarks
1.	Hardware and Internet availability to all UG and PG staff members for taking online classes (by Mr. Sanjay Vishwakarma)	Full Month	-
2.	Repaired audio instrument receiver and installed at Ext. No-252, 214, 242, 256, 242 (by Mr. Sanjay Vishwakarma)	01,04,06,07,08,18/10/2021	-
3.	Updated settings of Micromax LCD of Hostel mess	20 To 25/10/2021	-

4. Technical Services / Support Provided

S. No.	Date	Area	Occasion / Problem	Remarks
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