

MIER College of Education (Autonomous) Accredited by the NAAC with 'A+' Grade

Monthly Report of Centre for Educational Technology

QF No.: 098C Revision:

Month: October 2021

1. Details of Extension Lecture / Orientation / Workshop / Training Programmes Conducted

S. No.	Date	Activities Conducted	Topic	Resource Person	Target Group	Remarks
1.	Acepaired and	e (astranacu) tocch et and	misipiled in L.C. (14) (A. O.	.07.08.1.8/10 : 2021	-	

Objective Evidence in: MIERPICS Folder_____

2. Website & Academia ERP Updation Details

a. Website (Updated by Website In charge Mrs. Rohini Sharma)

S. No.	Joseph Land Control of the Market of the Control of	Date of Updation	Remarks		
1.9	Uploaded Advertisement of new course Diploma in Guidance and Counseling	01-10-2021	-		
2.	Uploaded Advertisement of Job for Assistant Professor in Psychology	vertisement of Job for Assistant Professor in Psychology			
3.	Uploaded Application form of Job for Assistant Professor in Psychology	12-10-2021			
4.	Uploaded Eligibility for the Job of Assistant Professor in Psychology		-		
5.	Applied Link of B.A (Hons. Psychology) with NoPaperform page				
6.	Deleted scroll of Admission in Diploma course from home Page	16 10 2021	-		
7.	Combined different scrolls for admission in one main scroll	16-10-2021	-		
8.	Updated code and link of landing page in Website admin panel for access	1840 /A LC2(140	-		
9.	Added link to admission online page in Admission Tab	25-10-2021	-		

b. Academia ERP/ Camu ERP/Sonet ERP

S. No.	Item Description	Date of Updation	Remarks
Finance	9	-	
1.	Total 13 Student concession/scholarships applied by Mrs. Rohini and Mr.		-
	Rajan wrt to different course students	Full month	
2.	Resolved issues of fee team, as daybook and other reports are not working	05,06,12,21,22,27,28/ 10/2021	Now resolved
3.	Hands on session provided to Mr. Aman on how to apply old dues and generate for guidance & counseling course 2020 in ERP	27/10/2021	16-10-2621
Admiss	ion		
4.	Resolved issues of inquiry application in ERP under admission module	21,22,28/10/2021	
Acaden	nics & Administration		
5.	Updated new course BA settings i.eInstitute permissions, Qualification mapping, student mandatory and optional document mapping for admission form, category mapping by Mr. Rajan & Mrs. Rohini	05/10/2021	10-10-2021-
6.	Updated BA honors-fee registration, academics, category set up etc.	21,28/10/2021	01.10.3021
7.	Create Time Table for B.EdIII Sem. B.Ed. Spl. EduIII Sem.	29/10/2021	Bate of Codation Remark

3. Maintenance / Upgradation Details

S. No.	Name of Activity	Date of Updation	Remarks -		
1. priscuse	Hardware and Internet availability to all UG and PG staff members for taking online classes (by Mr. Sanjay Vishwakarma)	Full Month			
2.	Repaired audio instrument receiver and installed at Ext.	01,04,06,07,08,18/10/2021	-		
	No-252, 214, 242, 256, 242 (by Mr. Sanjay	Resource Person			
Ditte	Vishwakarma) samie synemanon godgenah gran	ing Programmes Conducted			
3.	Updated settings of Micromax LCD of Hostel mess	20 To 25/10/2021	- 10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		

4. Technical Services / Support Provided

S. No.	Date	Area	Occasion / Problem	Remarks

1.	01,05,06,22,25 ,27,28,29/10/2 021	NAAC	Updated records from July 2020 to June 2021	
2.	05/10/2021		ICT supported to IQAC (on ethics training) in committee room	_
3.	12/10/2021		ICT supported to Advisory Board meeting on online zoom platform	
4.	18,20/10/2021	Trainings & Meetings	 Conveyed pending and incoming issues in ERP on online Google Meet to representatives For new application admission of BA honors in No paper forms with their representatives on online Google Meet Hands on training provided to admission team on No paper form for online admission of students Supported to Mrs. Rohini on new admission application form BA honors 	-
5.	28/10/2021		ICT supported to Alumni on online Google meet	
6.	29/10/2021		ICT supported to Library program on Teacher's presented webinar on "Recent Developments in Education"	-
7.	13,18,20/10/2 021	Documentation	CET September month report prepared	
8.	05,06/10/2021		1.Updated ICT open book paper and submitted to COE 2. Open book quiz created	-
9.	18,19/10/2021		Internal Award roll of ICT subject in B.EdSem-II prepared	-
10.	29/10/2021	Examination	Mock Viva-Voce of MA Sem-II students on MAE-206 subject	-
11.	25 To 30/10/2021		Printed, examined & updated marks final online papers of B.EdSem-II in Google classroom	-

Additions in Equipment if any:

5. Any Other: NIL

Prepared by: In-charge CET	CET Head:	Verified By: In-charge, IQAC	Approved by:\Principal
Date:15-Novemeber-2021	Mollisinia	ly undial	Date:
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	ICT supported to Advisory Board meeting on Johns zoom platform	
	Updated records from July 2020 to June 2021	