	MIER College of Education (Autonomous) Accredited by the NAAC with 'A+' Grade	Monthly Report of Centre for Educational Technology	QF No.: QF-098C Revision: Month: May 2020
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1. Details of Extension Lecture / Orientation / Workshop / Training Programmes Conducted

S. No.	Date	Activities Conducted	Topic	Resource Person	Target Group	Remarks
1.	04/05/2020	First Webinar conducted online on Zoom Meetings platform	"Mobilising Knowledge for Teacher Professional Development: The Importance of Networks, Leadership and Distributed Leadership"	Prof. Chris Brown, Director, School of Education, Durham University, UK	All Faculties and PG students of MIER College of Education	Online Support
2.	06/05/2020	Second webinar conducted online on Google Meet	'Developing Self: Managing Teachers and Students during the Lockdown Period'	Prof Shubha Sharma, Dean, Faculty of Education, Dr. K.N. Modi University, Newai, Rajasthan	All Faculties, UG and PG students of MIER College of Education	Online Support
3.	08/05/2020	Third webinar conducted online on Zoom Meetings platform	'Higher Education:4.0: Smart Pathways For Smart Future'	Prof Sudhir Gavhane, Vice Chancellor, MGM University, Aurangabad, Maharashtra	All faculty members of the college and all students from PG Deptt.	Online Support
4.	22/05/2020	Fourth webinar conducted online on Zoom Meetings platform	"The Changing Nature of Learning and Management Systems and the Emergence of a digital Ecology"	Prof. Michael Sankey, Director, Learning Transformations Learning Futures, Griffith University, Brisbane, Australia	All Faculties, UG and PG students of MIER College of Education	Online Support
5.	26/05/2020	Fifth webinar conducted online on	'Quality Assurance in Online Teaching'	Prof. Gerardo Blanco from Lynch School of	All Faculties, UG and PG	Online Support

		Zoom Meetings platform		Education & Human Development, Boston College, Massachusetts, USA.	students of MIER College of Education	
6.	30/05/2020	Online Round Table Event	"Alternative Assessment in Teacher Education"	The Panelists were Dr. Arun K.Gupta, Chairman, MIER, Jammu, Prof. R.G. Kothari, Former VC, VNSG University, Gujarat, Prof. Rekha Koul, Dean International, Curtin University, Australia, Prof. Amit Kauts, Dean, Faculty of Education, GNDU, Amritsar and Prof. Hemant Lata Sharma, Former Dean, MDU, Rohtak. Prof. Adit Gupta moderated the Session	All Faculties, UG and PG students of MIER College of Education	Online Support

2. Website & Academia ERP Updation Details

a. Website

S. No.	Item Description	Date of Updation	Remarks
1.	-	-	-

b. Academia ERP

S. No.	Item Description	Date of Updation	Remarks
1.	-	-	-

c. Camu ERP

S. No.	Item Description	Date of Updation	Remarks
1.	Checked the feasibility of MIER admission process with Mr. Joseph Kishor	06/05/2020	-

3. Maintenance / Upgradation Details

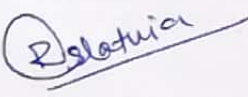
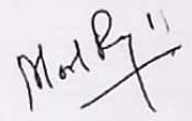
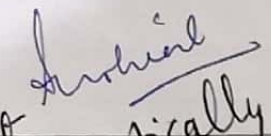
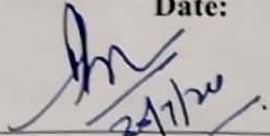
S. No.	Name of Activity	Date of Updation	Remarks
1.	Webinar Testing on Zoom Meetings with Dr. Adit Gupta and all faculties and PG students of MIER College of Education	03, 21/05/2020	Supported backend IT activities by Dr. Mool Raj and Mr. Rajan Slathia
2.	Webinar Testing on "gotowebinar" application with all faculties and PG students of MIER College of Education	06/05/2020	Supported backend IT activities by Dr. Mool Raj and Mr. Rajan Slathia
3.	Conducted two sessions of one hour each for testing of webinar/Webcast on Google Meet with Dr. Adit Gupta, Dr. Mool Raj, Dr. Monica Bajaj, Mrs. Rohini Sharma and Mr. Naveen	05/05/2020	-
4.	Conducted a three hour session discussion with Dr. Mool Raj for Camu-erp admission process and online payment integration via phone and Google Meet	13, 16, 18, 21/05/2020	Along with MIER and Camu Team
5.	Moodle integration and creation discussion with Dr. Mool Raj under name of MIER College of Education	21/05/2020	Created College Moodle url https://miercollege.moodle.school/

4. Technical Services / Support Provided

S. No.	Date	Area	Occasion / Problem	Remarks
1.	01 To 03/05/2020	Technical Support	Resolved the issues of the students of courses-B.Ed. , M.Ed. , M.A. of all semesters on Zoom Meeting platform for Google Classroom ELMS and Google Meet through college mail login with HR Mr. Pranav Gandotra including Deputy HoD Dr. Monika Bajaj and HoD Dr. Mool Raj Sharma	-
2.	11, 25, 29/05/2020	Technical Support	Review meeting regarding Internal Assessment Component, online exams for reappear students and Mid-term test review with UG department on Zoom Meetings platform respectively	-
3.	16/05/2020	Technical Support	Meeting with Principal and PG staff on Google Meet	-
4.	27/05/2020	Technical Support	Joined after lockdown and checked all the systems of UG and PG staff rooms, DVR cameras checked, Psychology and CET lab PC system checked	Found 2 Main DVRs was not connected with network cables and 2 CET lab PC was not working and all conveyed to IT support manager
5.	Full Month of May	Technical Support	To all Students of MIER College of Education on troubleshooting password of college mail, Google Classroom and Google Meet integration with HR Manager Mr. Pranav Gandotra	-

Additions in Equipment if any: NA

5. Any Other:

Prepared by: In-charge CET Date: 28-07-2020 	CET Head: 	Verified By: In-charge, IQAC 	Approved by: Principal Date:  28/7/20
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Good report
organised logistically
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6/8/20